

## THE REGULAR MINUTES OF THE COUNCIL OF THE TOWN OF BRUNO Held at the Town Office April 26<sup>th</sup>, 2022 at 7:00 pm

<b><u>PRESENT IN CHAMBER:</u></b>	Mayor Dale Glessman, Councilors Deb Kramer, Kurtis Ellis, Michael Sorokoski, Daryl Lepage, and COA Colette Radcliffe	
<b><u>PRESENT ELECTRONICALLY:</u></b>	none	
<b><u>LATE ARRIVAL:</u></b>	Councilor Kayla Shaw at 8:39 PM	
<b><u>CALLED TO ORDER:</u></b>		
<b><u>080/2022</u></b>	Glessman/Sorokoski: call meeting to order at 7:02 PM.	<b><u>CARRIED</u></b>
<b><u>PECUNIARY INTEREST:</u></b>	Mayor Dale Glessman – Bruno Lumber payment, Councilor Kurtis Ellis – Bruno Electric Payment, Councilor Debbie Kramer – Chris Kramer retro pay & Cherry Sunday Requests.	
<b><u>RESIGNATION:</u></b>		
<b><u>081/2022</u></b>	Kramer/Lepage: Acknowledge resignation of Councilor Karen Tegenkamp effective April 12 <sup>th</sup> , 2022.	<b><u>CARRIED</u></b>
<b><u>BI-ELECTION:</u></b>		
<b><u>082/2022</u></b>	Sorokoski/Kramer: Set Bi-election date to be September 21 <sup>st</sup> , 2022.	<b><u>CARRIED</u></b>
<b><u>ADOPTION OF THE MINUTES:</u></b>		
<b><u>083/2022</u></b>	Lepage/Sorokoski: Adopt March 15 <sup>th</sup> Regular Council meeting minutes as presented	<b><u>CARRIED</u></b>
<b><u>084/2022</u></b>	Sorokoski/Kramer: Adopt March 31 <sup>st</sup> Special Council meeting minutes as presented	<b><u>CARRIED</u></b>
<b><u>FINANCIAL INFORMATION:</u></b>		
<b><u>Bank Reconciliations</u></b>		
<b><u>085/2022</u></b>	Lepage/Ellis: Bank reconciliations for March 2022 approved as presented.	<b><u>CARRIED</u></b>
<b><u>Draft 2021 Financials</u></b>		
<b><u>086/2022</u></b>	Lepage/Sorokoski: Approve draft financial information as prepared by Jensen Stromberg Chartered Professional Accountants and authorize final financials to be prepared	<b><u>CARRIED</u></b>
<b><u>ACCOUNTS FOR APPROVAL:</u></b>		
<i>Mayor Dale Glessman leaves meeting at 7:12 PM</i>		
<b><u>Bruno Lumber</u></b>		
<b><u>087/2022</u></b>	Lepage/Sorokoski: Approve payment to Bruno Lumber for \$584.03 for Town expenses.	<b><u>CARRIED</u></b>
<i>Mayor Dale Glessman returns to meeting at 7:14 PM</i>		
<i>Councilor Kurtis Ellis leaves meeting at 7:14 PM</i>		
<b><u>Bruno Electric</u></b>		
<b><u>088/2022</u></b>	Kramer/Glessman: Approve payment to Bruno Electric for \$550.87 for Town expenses.	<b><u>CARRIED</u></b>
<i>Councilor Kurtis Ellis returns to meeting at 7:15 PM</i>		
<b><u>March meeting</u></b>		
<b><u>Payables</u></b>		
<b><u>089/2022</u></b>	Lepage/Kramer: Acknowledge Cheques 20150-20176 for \$57,315.08 used for payment of March meeting payables.	<b><u>CARRIED</u></b>



# COUNCIL MEETING MINUTES

04/26/2022

## Payments made since

### March Meeting

**090/2022**

Lepage/Sorokoski: Acknowledge Cheques issued after March meeting, for approved expenses and payroll. Cheques 20177-20228, totaling \$62,646.28.

**CARRIED**

### April Meeting

#### Payables

**091/2022**

Sorokoski/Ellis: Approve for payment, expenses as presented and acknowledge payroll as Issued, totaling \$39,599.94.

**CARRIED**

#### Acknowledge Expenses

#### And payment to Mastercard

**092/2022**

Lepage/Kramer: Acknowledge \$3,663.63 paid to Mastercard for March expenses.

**CARRIED**

#### Transfer from Artificial Ice

**093/2022**

Ellis/Lepage: Approve from Artificial Ice Account to Town of Bruno General Account for purchase of plexiglass, in the amount of \$461.10

**CARRIED**

## **REPORTS**

### Exemption to

#### Vehicle Bylaw

**094/2022**

Lepage/Sorokoski: Grant exemption to the Vehicle Bylaw for the Business at 601 Kirby Street to allow them to park their service truck backwards on the north side of Hoffman in front of the business, to ensure security of truck and contents.

**CARRIED**

### File Reports

**095/2022**

Kramer/Lepage: File reports with the minutes.

**CARRIED**

## **COMMUNICATIONS**

### R.M. of Bayne Letter

**096/2022**

Sorokoski/Glessman: Acknowledge receipt of letter dated April 5<sup>th</sup>, 2022, Bruno/Bayne Fire Dept Proposal

**CARRIED**

### Communications

**097/2022**

Kramer/Lepage: File communications with the minutes.

**CARRIED**

## **OLD BUSINESS**

*Councilor Debbie Kramer leaves meeting at 8:20 PM*

### Cherry Sunday requests

**098/2022**

Lepage/Ellis: Approve the requests submitted by Cherry Sunday committee to close part of Ursuline Avenue to accommodate accessible washrooms. Other items approved are the use of the Town's portable washroom (if ready) as well as pylons and barricades. Angle parking on Main Street 600 block for the day, Town to erect signs.

**CARRIED**

*Councilor Debbie Kramer returns to meeting at 8:25 PM*

### Summer Students

**099/2022**

Ellis/Lepage: Acknowledged that the Town has been approved for 2 students 40 hours a week for 7 weeks. New stipulation will be to have Criminal Record and Vulnerable Sector checks required for students and to add this to the HR manual.

**CARRIED**

# COUNCIL MEETING MINUTES

04/26/2022

## Mini Gardens

**100/2022**

Lepage/Sorokoski: Approve that the Town of Bruno continues to supply the water via the Library to the Mini Gardens with the stipulation that a timer be installed to ensure no water is being wasted.

**CARRIED**

## ICIP Contractor

### Tender Award

**101/2022**

Lepage/Sorokoski: Acknowledge the recommendation received from Pinter & Associates and approve the award of the ICIP Project contractor tender to Gee Bee Construction.

**CARRIED**

## Expropriation

**102/2022**

Lepage/Kramer: Approve to have surveyed the undeveloped 4<sup>th</sup> Street East from Hoffman Avenue to Pulvermacher Drive in order to determine the new area to be expropriated. Also to be surveyed is the current Fire Hall Lot as well as residential Lot 06 Block 20 Plan 82H11300 to determine boundary lines.

**CARRIED**

## Bowling Alley

### Manager Tender

**103/2022**

Lepage/Ellis: Accept tender from Megan Deli for Bowling Alley Manager 2022-23 at \$20/hr based on hours as proposed. This is a contract position and will not count toward Megan's employment as a Town employee. Start date to be determine pending Megan's availability due to schooling.

**CARRIED**

## Gravel Tender

**104/2022**

Lepage/Sorokoski: Accept tender from Doetzel loader service for 300 yards each of Road Base and Sand as proposed.

**CARRIED**

## **NEW BUSINESS**

*Councilor Debbie Kramer leaves meeting at 9:16 PM*

### Public Works Level 1

#### Achievement

**105/2022**

Shaw/Sorokoski: Acknowledge achievement of Chris Kramer in receiving his Water & Wastewater Operators certification and achieving the position of Public Works level 1. A \$1.00 per hour retro raise will be in effect as of March 28th, 2022.

**CARRIED**

*Councilor Debbie Kramer returns to meeting at 9:17 PM*

## Salute to Grads

**106/2022**

Glessman/Ellis: Approve participation of Salute to Grad online and radio advertising.

**CARRIED**

## Speed Bumps

**107/2022**

Shaw/Sorokoski: Approve the placement of 4 sets of speed bumps within the Town limits for the 2022 season. Locations to include Ursuline Avenue, Hoffman Avenue, Runge Road and St. Joseph's Street. To be placed as soon as Public works department has them ready. Councilor Daryl Lepage suggested that there be only 2 locations. Councilor Lepage requested that the vote be recorded.

Voting for the 4 locations motion were Mayor Dale Glessman, Councilors Deb Kramer, Kurtis Ellis, Michael Sorokoski, and Kayla Shaw. Councilor Daryl Lepage voted against.

**CARRIED**

# COUNCIL MEETING MINUTES

04/26/2022

## Water account Adjustments

**108/2022**

Glessman/Shaw: Approve write off of water overage charges for meters that were not working as this should have been caught by Public Works or Office staff sooner. A letter of explanation to be sent to the residents affected so they are aware that their usage is over minimum. **CARRIED**

## Lions Club Blanket permit letter

**109/2022**

Lepage/Sorokoski: Approve that the CAO issue a blanket authorization for the 2022 year for the Bruno Lions Club. **CARRIED**

## Car Show donation

**110/2022**

Lepage/Sorokoski: Approve general donation to the Car Show committee for \$300. **CARRIED**

## List of Land in Arrears

**111/2022**

Lepage/Sorokoski: Accept the list of lands in arrears as presented, and to exclude from the list of lands properties in which the amount of taxes in arrears does not exceed one half of the immediately preceding year's tax levy and approve that TAXervice be authorized to handle the Tax Enforcement proceedings on behalf of the municipality. TAXervice shall arrange for the list of lands in arrears to be published in the Humboldt Journal. **CARRIED**

## Shop Security

**112/2022**

Lepage/Glessman: Approve quote for shop security system to be installed by InsurGuard Security. **CARRIED**

## Pulvermacher Water Line

**113/2022**

Glessman/Lepage: Approve request for Public Works assistance with water shut-off, meter relocation, and return of water service as proposed in the letter submitted by Guy Pulvermacher. Work to be carried out shall be at the Pulvermacher's expense. The addition of a curb stop on the new line will be required. **CARRIED**

## **ADJOURNMENT OF MEETING:**

**114/2022**

Glessman/Shaw: This regular meeting is adjourned at 9:54 PM. Next meeting will be on Tuesday May 17<sup>th</sup>, 2022 at 7:00PM. **CARRIED**



MAYOR - Dale Glessman



CAO - Colette Radcliffe