

## THE REGULAR MINUTES OF THE COUNCIL OF THE TOWN OF BRUNO Held at the Town Office March 19<sup>th</sup>, 2024 at 7:00 pm

### PRESENT IN CHAMBER

Councilors Li Zhang, Michael Sorokoski, Kayla Shaw, Paul Harder, Kurtis Ellis and COA Colette Radcliffe.

### ELECTRONIC ATTENDANCE

Mayor Dale Glessman, Councilor Debbie Kramer

Mayor Dale Glessman chaired the meeting via electronic attendance.

### CALLED TO ORDER:

**067/2024**

Glessman/Shaw: call meeting to order at 7:00 PM.

**CARRIED**

### PECUNIARY INTEREST:

Mayor Dale Glessman – Bruno Lumber payment.

### ADOPTION OF THE MINUTES:

**068/2024**

Kramer/Shaw: Adopt February 20<sup>th</sup>, 2024 Council meeting minutes as presented.

**CARRIED**

### FINANCIAL INFORMATION

#### Bank Reconciliations

**069/2024**

Ellis/Sorokoski: Bank reconciliations for February 2024, approved as presented.

**CARRIED**

### ACCOUNTS FOR APPROVAL

*Mayor Dale Glessman leaves electronic meeting at 7:07 PM*

#### Bruno Lumber

**070/2024**

Shaw/Harder: Approve payment to Bruno Lumber for ~~January~~ <sup>February</sup> charges Rink & Town totaling \$91.06.

**CARRIED**

*Mayor Dale Glessman returns to electronic meeting at 7:08 PM*

#### Acknowledge EFT Payment

##### For School Tax

**071/2024**

Sorokoski/Shaw: Acknowledge payments made for February school tax \$8,541.20.25 via EFT payment.

**CARRIED**

#### Acknowledge EFT Payment

##### For Rink PST

**072/2024**

Kramer/Glessman: Acknowledge payments made via EFT payment, for Rink committee PST Owing, \$1,075.15.

**CARRIED**

#### Acknowledge Bank Transfers

##### For Utility Accounts

**073/2024**

Shaw/Zhang: Acknowledge bank transfer payments made to SaskEnergy \$4,393.39 SaskPower \$7,654.11 and SaskTel \$1,252.74 for February billings.

**CARRIED**

#### Acknowledge Expenses

##### And payment to Mastercard

**074/2024**

Shaw/Ellis: Acknowledge payments made to Mastercard for February expenses, \$3,862.40.

**CARRIED**





# COUNCIL MEETING MINUTES

03/19/2024

## February meeting Payables

**075/2024**

Shaw/Sorokoski: Acknowledge Cheques 21890-21911 for \$74,949.64 used for payment of February meeting payables.

**CARRIED**

## Payments made since

**January Meeting**

**076/2024**

Sorokoski/Harder: Acknowledge Cheques 21912 - 21954 issued after February meeting, for approved expenses and payroll totaling \$48,454.38..

**CARRIED**

## March Meeting Payables

**077/2024**

Kramer/Shaw: Approve for payment, expenses as presented totaling \$61,067.59.

**CARRIED**

## Transfer from Fire Hall

Project Account

**078/2024**

Shaw/Glessman: Approve transfer of funds from the Fire Hall Project Account to the Town of Bruno General Account for expenses paid to Graphic Ad for Project Signage as required by the government. \$270.30.

**CARRIED**

## Transfer from Fire Hall

Project Account

**079/2024**

Sorokoski/Zhang: Approve transfer of funds from the Fire Hall Project Account to the Town of Bruno General Account for payment made to Kramer Plumbing & Heating. \$29,356.70.

**CARRIED**

## Transfer to Fire Hall Project

Account

**0/2024**

Shaw/Ellisi: Approve transfer of funds from the Town of Bruno General Account to the Fire Hall Project Account for refund received from Heritage propane for unused propane and tank return \$1,631.50.

**CARRIED**

## **REPORTS**

File Reports

**081/2024**

Sorokoski/Shaw: File reports with the minutes.

**CARRIED**

## **COMMUNICATIONS**

File Communications

**082/2024**

Shaw/Sorokoski: File communications with the minutes.

**CARRIED**

## **OLD BUSINESS**

Wood Chipper Tender

**083/2024**

Sorokoski/Ellis: Acknowledge receipt of 5 tenders for the Carlton Wood Chipper and accept the tender for \$7000.00 from TRZ Tree Care in Weyburn.

**CARRIED**

Snowblower Tender

**084/2024**

Ellis/Sorokoski: Acknowledge receipt of 2 tenders for the Schulte Snow Blower and accept the tender for \$7000.00 from Paul Huber of Bruno.

**CARRIED**

## **NEW BUSINESS**

Insurance 2024

**085/2024**

Sorokoski/Ellis: Acknowledge insurance certificate for 2024 issued by AON insurance.

**CARRIED**



# COUNCIL MEETING MINUTES

03/19/2024

Credit limit Increase  
For Town Credit Card  
**086/2024**

Ellis/Sorokoski: Approve credit limit increase for the Town of Bruno Collabria credit card, CAO to apply for increase to \$10,000.00. **CARRIED**

Co-Fire Chief cell allowance  
**087/2024**

Sorokoski/Shaw: Approve cell phone allowance for Darnell Weiman as co-fire chief, \$55/month. **CARRIED**

Library Rent-in-Kind  
**088/2024**

Kramer/Glessman: Approve increase in Library Rent-In-Kind to \$500/month. \$6000.00 annually. **CARRIED**

Use of Hall Kitchen  
**089/2024**

Ellis/Sorokoski: Approve donation of cost for use of the Hall kitchen for a prep area for a potential Library fundraiser should they choose to use it. **CARRIED**

Archery Range Renovation  
**090/2024**

Ellis/Shaw: Approve front area renovations as presented by Janet Hering. Paint and flooring. Town to cover cost of flooring glue and incidentals involved with the install, to be no more than \$500.00. Clarification that Council will not at this time be renovating the kitchen and the appliances in the kitchen would need further inspection so are not to be used. **CARRIED**

Collections Account  
**091/2024**

Kramer/Shaw: Approve that the resident request to be dropped from Falcon Collections be granted as the outstanding amount has been written off the books. **CARRIED**

Assessment Error  
**092/2024**

Shaw/Sorokoski: Approve that the resident request regarding a change in commercial and residential assessment on a joined package be reversed by SAMA and that a one-time tax adjustment be made to his account in the amount of \$1,259.18, which is the amount of tax increase due to the assessment misunderstanding. Resident to be notified that all changes to his account must be in written form going forward as verbal requests leave too much room for errors and misunderstandings. **CARRIED**

List of Land in Arrears  
**093/2024**

Sorokoski/Ellis: Accept the list of lands in arrears as presented, and to exclude from the list of lands, properties in which the amount of taxes in arrears does not exceed one half of the immediately preceding year's tax levy and approve that TAXervice be authorized to handle the Tax Enforcement proceedings on behalf of the municipality. **CARRIED**

BYLAWS/POLICIES  
Council & Employee  
Recognition Policy  
**094/2024**

Sorokoski/Harder: Adopt Policy 01/2024, Council & Employee Recognition Policy pending rewrite with changes as discussed. **CARRIED**





# COUNCIL MEETING MINUTES

03/19/2024

Fire Department Membership,  
Training & Attendance Policy

**095/2024**

Harder/Shaw: Adopt Policy 02/2024, Fire Department Membership, Training & Attendance Policy as reviewed by the Co-fire chiefs.

**CARRIED**

**ADJOURNMENT OF MEETING:**

**096/2024**

Glessman/Sorokoski: This regular meeting is adjourned at 8:51 pm.  
Next regular meeting will be on Tuesday April 16<sup>th</sup>, 2024, at 7:00 PM.

**CARRIED**



CAO – Colette Radcliffe



MAYOR – Dale Glessman

