

THE REGULAR MINUTES OF THE COUNCIL OF THE TOWN OF BRUNO Held at the Town Office January 16th, 2024 at 7:00 pm

PRESENT IN CHAMBER Deputy Mayor Deb Kramer, Councilors Li Zhang, and COA Colette Radcliffe.
ABSENT Councilors Kayla Shaw, Kurtis Ellis, and Paul Harder.
ELECTRONIC ATTENDANCE Mayor Dale Glessman and Councilor Michael Sorokoski.

Due to the Mayor not attending in Chamber, Deputy Mayor Deb Kramer chaired the meeting.

CALLED TO ORDER:

001/2024 Kramer/Zhang: call meeting to order at 6:58 PM. **CARRIED**

PECUNIARY INTEREST: Mayor Dale Glessman – Bruno Lumber payment.

ADOPTION OF THE MINUTES:

002/2024 Glessman/Zhang: Adopt December 19th, 2023 Council meeting minutes as presented. **CARRIED**

FINANCIAL INFORMATION

Bank Reconciliations & Financials

003/2024 Zhang/Sorokoski: Bank reconciliations and financial statement for December 2023, approved as presented. **CARRIED**

ACCOUNTS FOR APPROVAL

Mayor Dale Glessman leaves electronic meeting at 7:03 PM

Bruno Lumber

004/2024 Sorokoski/Zhang: Acknowledge payment made to Bruno Lumber for December charges \$379.05. **CARRIED**

Mayor Dale Glessman returns to electronic meeting at 7:04 PM

Acknowledge EFT Payment

For School Tax

005/2024 Kramer/Zhang: Acknowledge payments made for December school tax \$69,306.80 via EFT payment. **CARRIED**

Acknowledge Expenses

And payment to Mastercard

006/2024 Sorokoski/Zhang: Acknowledge payments made to Mastercard for December expenses, \$4,141.07. **CARRIED**

Approve for Payment

Bruno Electric Invoices

007/2024 Glessman/Sorokoski: Approve for payment Bruno Electric invoices 1616 & 1617 totaling \$15,744.56. **CARRIED**

Approve for partial

Payment Moritz Construction

008/2024 Sorokoski/Zhang: Approve payment of ½ of the invoice amount for partial work done on the job. Remaining amount to be paid upon completion. 50% payment totaling \$832.50. **CARRIED**

COUNCIL MEETING MINUTES

01/16/2024

Golf Club Reserve Account
009/2024

Kramer/Zhang: Approve for creation of Golf Club Reserve Account at the Bruno Savings & Credit Union. Donation allocation of \$4,500.00 from the RM of Bayne for 2022/2023 to be Transferred from the Golf Club Account to reserve account.

CARRIED

December meeting Payables
010/2024

Sorokoski/Glessman: Acknowledge Cheques 21730-21740 for \$16,698.24 used for payment of December meeting payables. Cheque #21732 void.

CARRIED

Payments made since
December Meeting
011/2024

Zhang/Sorokoski: Acknowledge Cheques 21741 - 21829 issued after December meeting, for approved expenses, payroll and year end payables totaling \$84,937.07.

CARRIED

January Meeting Payables
012/2024

Sorokoski/Zhang: Approve for payment, expenses as presented totaling \$260,025.17.

CARRIED

Transfer to Fire Hall Project
Account
013/2024

Kramer/Glessman: Approve transfer of funds from the Town of Bruno General Account to the Fire Hall Project Account for tickets sales from Community Christmas Party \$175.00.

CARRIED

Transfer from Fire Hall
Project Account
014/2024

Sorokoski/Glessman: Approve transfer of funds from the Fire Hall Project Account to the Town of Bruno General Account for expenses paid to Doetzel Loader Services for gravel for the Fire Hall Project, less GST, \$906.30

CARRIED

Transfer from Fire Hall
Project Account
015/2024

Kramer/Zhang: Approve transfer of funds from the Fire Hall Project Account to the Town of Bruno General Account for payment to Zak's Building for 94% completion, less GST \$125,157.12.

CARRIED

Transfer from Fire Hall
Project Account
016/2024

Glessman/Sorokoski: Approve transfer of funds from the Fire Hall Project Account to the Town of Bruno General Account for expenses paid to Bruno Electric for Invoice 1617, Fire Hall materials less GST, \$14,204.00.

CARRIED

Transfer from Fire Hall
Project Account
017/2024

Glessman/Zhang: Approve transfer of funds from the Fire Hall Project Account to the Town of Bruno General Account for Invoices paid to Heritage propane for tank rental and propane usage, less GST, totaling \$6,902.44.

CARRIED

Transfer to Artificial Ice
Donation Account
018/2024

Sorokoski/Kramer: Approve transfer of funds from the Town of Bruno General Account to the Artificial Ice Donation Account for pledges received \$1,500.00.

CARRIED

COUNCIL MEETING MINUTES

01/16/2024

Transfer from Artificial Ice
Donation Account

019/2024

Zhang/Glessman: Approve transfer of funds from the Artificial Ice Donation Account to the Town of Bruno General Account for payment of Graphic Ad Invoice for Rink Boards, less GST \$673.10.

CARRIED

Transfer from Artificial Ice
Donation Account

020/2024

Kramer/Sorokoski: Approve transfer of funds from the Artificial Ice Donation Account to the Town of Bruno General Account for payment of Moritz Construction Invoice for installation of Plexi Glass, less GST \$286.20.

CARRIED

Council WCB

021/2024

Sorokoski/Zhang: Decline optional WCB Coverage for Council members.

CARRIED

File Reports

022/2024

Kramer/Glessman: File reports with the minutes.

CARRIED

OLD BUSINESS

Request for reimbursement

023/2024

Kramer/Zhang: Approve reimbursement to resident for invoice and associated interest charges as requested.

CARRIED

Snow Blower Tender

024/2024

Sorokoski/Glessman: Accept offer to purchase 2011 Schulte snowblower, model SDX960 for \$9,500.00.

CARRIED

NEW BUSINESS

Prairie View Water Review

025/2024

Sorokoski/Zhang: Deny request from Bruno Housing Authority for a rate adjustment for their water billing. As the only metered water at this time is to the kitchen, Council has requested that the Public Works Department install meters to all units in order to monitor and review complete usage for the facility before any potential rate adjustments are considered.

CARRIED

Fidelity Bond

026/2024

Kramer/Glessman: Acknowledge Fidelity Bond to December 31st, 2024.

CARRIED

Friendship Center

Water Donation

027/2024

Glessman/Sorokoski: Approve donation of cost of minimum billing each quarter for the 2024 year. Any overage charges would be the responsibility of the Friendship Center.

CARRIED

EI Reduced

Rate Program

028/2024

Kramer/Zhang: Approve reduced rate benefits of 5/12 of the savings for 2024 to be returned to the RP0001 employees by cheque at year end.

CARRIED

COUNCIL MEETING MINUTES

01/16/2024

Construction
Insurance renewal
029/2024

Glessman/Sorokoski: Approve renewal of construction insurance an additional 3 month term for the Fire Hall Project. **CARRIED**

Locks for REACT bins
030/2024

Sorokoski/Glessman: Approve additional costs to obtain locking bins from REACT for the Rink and Shop locations. **CARRIED**

Uncollectible Invoice
031/2024

Zhang/Glessman: Approve write-off of invoice 2023-00140 as uncollectible. **CARRIED**

Designation of
Building Official
032/2024

Sorokoski/Zhang: Appoint Chris Letendre as Building Official for 2024. Chris holds a Class 1 License, valid for both Residential and Commercial Inspections. **CARRIED**

ADJOURNMENT OF MEETING:

033/2024

Kramer/Zhang: This regular meeting is adjourned at 8:20 pm.
Next regular meeting will be on Tuesday February 20th, 2024, at 7:00 PM. **CARRIED**



CAO – Colette Radcliffe



MAYOR -- Dale Glessman

Deputy-Mayor, Debbie Kramer

