

## THE REGULAR MINUTES OF THE COUNCIL OF THE TOWN OF BRUNO Held at the Town Office March 15<sup>th</sup>, 2022 at 7:00 pm

**PRESENT IN CHAMBER:** Mayor Dale Glessman, Councilors Deb Kramer, Kayla Shaw, Michael Sorokoski, Daryl Lepage, and COA Colette Radcliffe  
**PRESENT ELECTRONICALLY:** none  
**ABSENT:** Councilor Kurtis Ellis  
**LATE ARRIVAL:** Councilor Karen Tegenkamp at 7:08 PM

**CALLED TO ORDER:**  
**051/2022** Glessman/Sorokoski: call meeting to order at 6:58 PM. **CARRIED**

**PECUNIARY INTEREST:** Mayor Dale Glessman – Bruno Lumber payment

**ADOPTION OF THE MINUTES:**  
**052/2022** Kramer/Sorokoski: Adopt <sup>Feb 15<sup>th</sup></sup> ~~January 12<sup>th</sup>~~ Council meeting minutes as amended. **CARRIED**

**FINANCIAL INFORMATION:**  
**Bank Reconciliations**  
**053/2022** Lepage/Kramer: Bank reconciliations for February 2022 approved as presented. **CARRIED**

**COUNTS FOR APPROVAL:**  
*Mayor Dale Glessman leaves meeting at 7:02 pm.*

**Bruno Lumber**  
**054/2022** Lepage/Sorokoski: Approve payment to Bruno Lumber for \$313.77 for Town expenses. **CARRIED**

*Mayor Dale Glessman returns to meeting at 7:06 pm*

**February meeting**  
**Payables**  
**055/2022** Lepage/Kramer: Acknowledge Cheques 20063-20102 for \$46,106.16 used for payment of February meeting payables. **CARRIED**

**Payments made since**  
**February Meeting**  
**056/2022** Lepage/Shaw: Acknowledge Cheques issued after February meeting, for approved expenses and payroll. Cheques 20103-20149, totaling \$58,615.71. **CARRIED**

**March Meeting**  
**Payables**  
**057/2022** Lepage/Sorokoski: Approve for payment, expenses as presented and acknowledge payroll as Issued, totaling \$57,315.08. **CARRIED**

**Acknowledge Expenses**  
**And payment to Mastercard**  
**058/2022** Glessman/Lepage: Acknowledge \$563.09 paid to Mastercard for February expenses. **CARRIED**

# COUNCIL MEETING MINUTES

03/15/2022

## Donation Transfer

**059/2022**

Lepage/Sorokoski: Approve transfer of pledges received to the Old Firehall Restoration Donation account from the Town of Bruno General Account totaling \$5.00. **CARRIED**

## Water & Sewer 2021

### Surplus Transfer

**060/2022**

Kramer/Sorokoski: Approve transfer from the Town of Bruno General to the Water & Sewer Reserve Account for the 2021 surplus and amortization amounts totaling \$154,530.84. **CARRIED**

## Safe Ticketing Campaign

**061/2022**

Kramer/Shaw: Approve purchase of 20 small prize packages plus a grand prize for safe ticketing campaign to run during the Spring & Summer of 2022. Prizes to be funded from the Town of Bruno general donation account. **CARRIED**

## **REPORTS**

### File Reports

**062/2022**

Sorokoski/Lepage: File reports with the minutes. **CARRIED**

### Mileage Rate

**063/2022**

Lepage/Sorokoski: Upon review of gas prices and suggested mileage rates, resolve to increase mileage rates for the Town of Bruno to .60/km effective Aprils 1<sup>st</sup>, 2022. **CARRIED**

## **OLD BUSINESS:**

### Daycare Proposal

Council discussed the proposal submitted by the Daycare Committee and although generally in favor of the project, further information is needed in order to determine the level of support that the Town can offer. Letter to be drafted to the Daycare committee requesting official business proposal, past meeting minutes, budget and engineered building plans.

### Zoning Bylaw Change

**064/2022**

Sorokoski/Lepage: Approve the process of Zoning Bylaw to be changed to accommodate the definition of daycare as either Commercial or Residential to expedite the process for potential upcoming daycare project locations. Crosby Hanna to be consulted and hired to carry out the changes. **CARRIED**

*Councilor Karen Tegenkamp leaves meeting at 7:59 PM.*

Council discussed the Rink Committee's request to meet and review the season. Meeting date was tentatively set. Rink Committee to provide a list of concerns and discussion topics in advance of meeting for Council to prepare. Council will also provide their list to the Rink Committee in advance of meeting.

### B&B Enforcement

#### 2022 Contract

**065/2022**

Kramer/Sorokoski: Approve 2022 contract for B&B Enforcement to carry out Bylaw enforcement and building inspections as presented and attached to minutes. **CARRIED**

*Councilor Karen Tegenkamp returns to meeting at 8:35 PM*

# COUNCIL MEETING MINUTES

03/15/2022

## Office & Library

### Janitor Tender

**066/2022**

Glessman/Lepage: Accept tender from Brenda Semilet to remain as Office and Library janitor at the current rate of \$25/hr.

**CARRIED**

## **NEW BUSINESS**

### Documents for

#### Destruction

**067/2022**

Kramer/Shaw: Acknowledge list of document destroyed as per regulations.

**CARRIED**

### Walking in Hall

#### Extension

**068/2022**

Shaw/Kramer: Approve extension to walking in the Hall program to April 30<sup>th</sup>, 2022.

**CARRIED**

### Daycare Building

#### Inspection Invoice

**069/2022**

Shaw/Lepage: Approve that the Town of Bruno makes payment of the invoice for building inspection for potential daycare location as a donation to the project.

**CARRIED**

### Cherry Sunday sponsorship

**070/2022**

**Shaw/Glessman:** Approve donation of \$5000 towards to tent and associated expenses of Cherry Sunday

**CARRIED**

### Cherry Sunday Donations

**1/2022**

Shaw/Kramer: Approve that the Town offer to record and receipt any donation over \$500 that would request a charitable receipt from Cherry Sunday. The Town would process the payment as a general donation to the Town and then issue a donation to Cherry Sunday in the same amount. Minimum donation of \$500.

**CARRIED**

### Washroom Trailer Quote

**072/2022**

Lepage/Sorokoski: Approve quote for purchase of mobile washroom trailer in the amount of \$5716.50 supplied by Hergott Farm Equipment.

**CARRIED**

## **CLOSED SESSION:**

### Closed Session

**073/2022**

Glessman/Shaw: motion that council moves into Closed Session to discuss an HR Matter.

**CARRIED**

*Closed session commences at 8:54 PM*

*All attendees remain the same*

*Closed session ends at 9:03 PM*

### Resume Open Session

**074/2022**

Glessman/Shaw: motion that council return to Open Public Meeting

**CARRIED**

# COUNCIL MEETING MINUTES

03/15/2022

## Office Assistant Benefits

**075/2022**

Tegenkamp/Sorokoski: Resolve that the cell phone benefits for the Office Assistant cease on April 1st, 2022 when the position goes to Part-time. Office Assistant will be required to put in enough hours to cover SUMA benefit premiums during her personal time off for educational purposes if she would like her benefits to remain unchanged.

**CARRIED**

## ADJOURNMENT OF MEETING:

**076/2022**

Glessman/Lepage: This regular meeting is adjourned at 9:05 PM.  
Next meeting will be on Tuesday April 19<sup>th</sup>, 2022 at 7:00PM.

**CARRIED**



MAYOR - Dale Glessman



CAO - Colette Radcliffe