

## THE REGULAR MINUTES OF THE COUNCIL OF THE TOWN OF BRUNO Held at the Town Office September 20<sup>th</sup>, 2022 at 7:00 pm

**PRESENT IN CHAMBER:** Mayor Dale Glessman, Councilors Deb Kramer, Kayla Shaw, Michael Sorokoski, Kurtis Ellis and COA Colette Radcliffe

**ABSENT :** Councilor Daryl Lepage

**CALLED TO ORDER:**  
**247/2022** Glessman/Ellis: call meeting to order at 7:04 PM. **CARRIED**

**PECUNIARY INTEREST:** Mayor Dale Glessman – Bruno Lumber payment.  
Councilor Kurt Ellis – Bruno Electric payment.

**ADOPTION OF THE MINUTES:**  
**248/2022** Sorokoski/Kramer: Adopt August 16<sup>th</sup>, 2022 Regular Council meeting minutes as presented **CARRIED**

**FINANCIAL INFORMATION:**  
**Bank Reconciliations & Financial Statement**  
**249/2022** Shaw/Sorokoski: Bank reconciliations and financial statement for August 2022 approved as presented. **CARRIED**

**ACCOUNTS FOR APPROVAL:**

*Mayor Dale Glessman leaves meeting at 7:11 PM*  
**Bruno Lumber**  
**250/2022** Shaw/Ellis: Approve payment to Bruno Lumber for \$2,191.86 for Town expenses. **CARRIED**  
*Mayor Dale Glessman returns to meeting at 7:13 PM*

*Councilor Kurt Ellis leaves meeting at 7:13 PM*  
**Bruno Electric**  
**251/2022** Kramer/Sorokoski: Approve payment to Bruno Electric for \$674.93 for Invoice #1501. **CARRIED**  
*Councilor Kurtis Ellis returns to meeting at 7:14 PM*

**August meeting Payables**  
**252/2022** Shaw/Glessman: Acknowledge Cheques 20570-20575 for \$128,110.83 used for payment of August meeting payables. **CARRIED**

**Payments made since August Meeting**  
**253/2022** Kramer/Shaw: Acknowledge Cheques issued after August meeting, for approved expenses and payroll. Cheques 20576-20617, totaling \$46,301.20. **CARRIED**

**September Meeting Payables**  
**254/2022** Sorokoski/Shaw: Approve for payment, expenses as presented totaling \$17,394.65. **CARRIED**

# COUNCIL MEETING MINUTES

09/20/2022

## Acknowledge Expenses

### And payment to Mastercard

**255/2022**

Sorokoski/Kramer: Acknowledge payments made to Mastercard for August & September expenses, totalling \$5,541.23. (\$1,823.18 and \$3,718.05)

**CARRIED**

## Funds Transfer

**256/2022**

Shaw/Kramer: Acknowledge transfer of \$162,932.91 from the Town of Bruno Water & Sewer Reserve Account to the Town of Bruno General account for invoices paid to date on the Water Loop Project

**CARRIED**

## Funds Transfer

**257/2022**

Ellis/Sorokoski: Approve transfer of \$14,379.03 from the Town of Bruno Water & Sewer Reserve Account to the Town of Bruno General account for remaining invoices paid on the Water Loop Project

**CARRIED**

## Funds Transfer

**258/2022**

Glessman/Shaw: Approve transfer of \$300.00 from the Town of Bruno General account to the Bruno Golf Club Account for Camping Fees received.

**CARRIED**

## **REPORTS**

### File Reports

**259/2022**

Shaw/Sorokoski: File reports with the minutes.

**CARRIED**

## **COMMUNICATIONS**

### Communications

**260/2022**

Glessman/Sorokoski: File communications with the minutes.

**CARRIED**

## **OLD BUSINESS**

### Lot Corrections

**261/2022**

Kramer/Shaw: Rescind motion resolution 239/2022 from August meeting after further information was obtained from Webb surveys.

**CARRIED**

### Janitor Tender

**262/2022**

Ellis/Shaw: Accept tender received from Dennis Krentz to remain as Contracted Janitor for the Hall and Bowling Alley.

**CARRIED**

### 1<sup>st</sup> Responder Vehicle

**263/2022**

Sorokoski/Ellis: Approve the acquisition of a 2009 Chevrolet Express Van for the 1<sup>st</sup> Responders use. This van will be received as an "in kind" donation.

**CARRIED**

## **NEW BUSINESS**

### Resident Request

**264/2022**

Shaw/Ellis: Approve the request to use the Hall free of charge for a fundraising event for the White Family. Cleaning costs will also be donated for the event.

**CARRIED**

### Committee Request

**265/2022**

Kramer/Sorokoski: Approve the request to use the Hall free of charge for the daycare committee fundraising event. Cleaning costs will also be donated for the event.

**CARRIED**

# COUNCIL MEETING MINUTES

09/20/2022

## Legion Military Service

### Recognition Book

**266/2022**

Shaw/Glessman: Approve business card size Ad in the Legion Booklet at \$255.00. **CARRIED**

## Collections for Utility

### Arrears

**267/2022**

Kramer/Sorokoski: Approve the use of a collection agency for the Utility accounts outstanding from 2021. **CARRIED**

## BYLAWS/POLICIES

### Bylaw #06/2022

**268/2022**

Ellis/Sorokoski: That Bylaw 06/2022, Water & Sewer Management Bylaw, be given first reading. **CARRIED**

### Bylaw #06/2022

**269/2022**

Kramer/Shaw: That Bylaw 06/2022, Water & Sewer Management Bylaw, be given second reading. **CARRIED**

### Bylaw #06/2022

**270/2022**

Glessman/Ellis: That That Bylaw 06/2022, Water & Sewer Management Bylaw, be given three readings at this meeting. **CARRIED**

### Bylaw #06/2022

**271/2022**

Kramer/Sorokoski: That That Bylaw 06/2022, Water & Sewer Management Bylaw, be read a third time, adopted, signed and sealed. **CARRIED**

### Bylaw #07/2022

**272/2022**

Kramer/Ellis: That Bylaw 07/2022, Rink Bylaw, be given first reading. **CARRIED**

### Bylaw #07/2022

**273/2022**

Sorokoski/Shaw: That Bylaw 07/2022, Rink Bylaw, be given second reading. **CARRIED**

### Bylaw #07/2022

**274/2022**

Glessman/Ellis: That That Bylaw 07/2022, Rink Bylaw, be given three readings at this meeting. **CARRIED**

### Bylaw #07/2022

**275/2022**

Sorokoski/Kramer: That That Bylaw 07/2022, Rink Bylaw, be read a third time, adopted, signed and sealed. **CARRIED**

### Bylaw #08/2022

**276/2022**

Ellis/Sorokoski: That Bylaw 08/2022, Repeal Bylaw, be given first reading. **CARRIED**

### Bylaw #08/2022

**277/2022**

Shaw/Kramer: That Bylaw 08/2022, Repeal Bylaw, be given second reading. **CARRIED**



# COUNCIL MEETING MINUTES

09/20/2022

Bylaw #08/2022

**278/2022**

Glessman/Ellis: That That Bylaw 08/2022, Repeal Bylaw, be given three readings at this meeting. **CARRIED**

Bylaw #08/2022

**279/2022**

Sorokoski/Kramer: That That Bylaw 08/2022, Repeal Bylaw, be read a third time, adopted, signed and sealed. **CARRIED**

Key/Code

Policy Committee

**280/2022**

Sorokoski/Ellis: Approve Policy 02/2022. Committee Key & Security Code Policy, as presented. **CARRIED**

Key/Code

Policy Contractor

**281/2022**

Ellis/Kramer: Approve Policy 03/2022. Contractor Key & Security Code Policy, as presented. **CARRIED**

Fire Department

Membership, Training &

Attendance Policy

**282/2022**

Shaw/Sorokoski: Approve Policy 04/2022. Bruno & District Fire Department membership, training and attendance Policy, as presented. **CARRIED**

**CLOSED SESSION:**

Closed Session

**283/2022**

Sorokoski/Glessman: motion that council moves into Closed Session to discuss HR matters. **CARRIED**

*Closed session commences at 9:07 PM*

*All attendees remained the same*

*Closed session ends at 9:29 PM*

Resume Open Session

**284/2022**

Sorokoski/Kramer: motion that council return to Open Public Meeting **CARRIED**

Wage Adjustments

**285/2022**

Sorokoski/Ellis: Acknowledge minimum wage increase of October 1<sup>st</sup>, 2022 to \$13.00/hr.  
Wage adjustment for Miranda Keller October 1<sup>st</sup> shall be \$13.50/hr.  
Wage adjustment for Derek Vetter October 1<sup>st</sup>, 2022 shall be \$13.55/hr. **CARRIED**

Assistant Administrator

Position

**286/2022**

Glessman/Kramer: Approve the creation of a position of Assistant Administrator to be advertised, potentially commencing January 1<sup>st</sup> but dependent on applicants and availability. This position will align with long term succession planning. **CARRIED**

# COUNCIL MEETING MINUTES

09/20/2022

## ADJOURNMENT OF MEETING:

**287/2022**

Kramer/Shaw: This regular meeting is adjourned at 9:31 PM.  
Next meeting will be on Tuesday October 25<sup>th</sup>, 2022 at 7:00PM.  
Public Notice to move meeting date back one week required.

**CARRIED**



MAYOR - Dale Glessman



CAO – Colette Radcliffe