

THE REGULAR MINUTES OF THE COUNCIL OF THE TOWN OF BRUNO
Held in Council Chamber, 601 Main Street, March 17th, 2020 at 7:00 pm

PRESENT: Mayor Dale Glessman, Councilors Debbie Kramer, Daryl Lepage, Laurel Grayson, Jenna Hale, Kayla Shaw and CAO Colette Radcliffe.

CALLED TO ORDER:
084/2020 Glessman/Kramer: call meeting to order at 7:01 PM. **CARRIED**

PECUNIARY INTEREST: Mayor Dale Glessman – Bruno Lumber payment.

ADOPTION OF THE MINUTES:
085/2020 Hale/Lepage: February 18th, 2020 Regular Council meeting minutes as presented. **CARRIED**

086/2020 Lepage/Kramer: March 13th, 2020 Special Council meeting minutes as presented. **CARRIED**

FINANCIAL INFORMATION:

Bank Reconciliations

087/2020 Lepage/Hale: Bank reconciliations for February 2020 approved as presented. **CARRIED**

Financial Statement

088/2020 Grayson/Shaw: Acknowledge Financial statement for February 2020 as presented. **CARRIED**

Mayor Dale Glessman leaves Council Chamber at 7:07 pm.

ACCOUNTS FOR APPROVAL:

Bruno Lumber

089/2020 Lepage/Grayson: Bruno Lumber for \$181.11 for Town and Rink expenses. **CARRIED**

Mayor Dale Glessman returns to Council Chamber at 7:08 pm

Cheques Used for Feb. Pre-Approvals

090/2020 Lepage/Shaw: Cheques 18206-18222 for \$35,618.01 used for payment of February 18th payables. **CARRIED**

Payments made for Approved expenses

091/2019 Hale/Shaw: Cheques 18223 to 18273, totaling \$64,706.22 for approved expenses and payroll. **CARRIED**

March meeting payables

092/2019 Kramer/Grayson: Payments as listed for \$31,441.32. **CARRIED**

Acknowledge expenses

And payment to Mastercard

093/2020 Shaw/Glessman: \$2183.05 paid to Mastercard for Town expenses, February 2020. **CARRIED**

REPORTS:

B&B Enforcement

094/2020 Hale/Kramer: Proceed with the services of B&B Enforcement for Bylaw Enforcement for 2020, to commence as soon as they are available. **CARRIED**



REGULAR COUNCIL MEETING MINUTES

03/17/2020

Survey to Subdivide

095/2020

Lepage/Grayson: Proceed with survey to subdivide - Proposed Surface Subdivision of part of the S.E 1/4 Sec. 16-38-25-2 and part of Parcel A, Registered Plan No. 101802125, in the RM of Bayne #371.

CARRIED

File Written Reports

096/2020

Glessman/Hale: File written reports with the minutes.

CARRIED

COMMUNICATIONS:

File Communications

097/2020

Kramer/Hale: File communications with the minutes.

CARRIED

NEW BUSINESS:

Artificial Green Account

098/2020

Kramer/Glessman: Approve creation of an Artificial Green Donation Account for the Golf & Country Club. Town of Bruno to receipt donations and place into an Artificial Greens Donation account. Town of Bruno to pay the invoiced expenses for installation of artificial greens and be reimbursed from the donation account.

CARRIED

Town wide Garage Sale

099/2020

Shaw/Lepage: Approve date of town-wide garage sale to be June 6th, 2020 pending Covid 19 virus updates and possible isolations and quarantines.

CARRIED

Assessment Appeal Fee

100/2020

Kramer/Hale: Appeal fee for the Town of Bruno to be raised to \$200/appeal.

CARRIED

Meeting called at 8:04 pm.....Meeting resumes at 8:10 pm

List of Land in Arrears

101/2020

Grayson/Lepage: Proceed with advertising list of land in arrears, as attached to minutes, for 2019 taxes.

CARRIED

Permit to Operate

102/2020

Lepage/Kramer: Approve Draft Permit to operate Sewage Works as presented by Water Security Agency.

CARRIED

Continued Education

103/2020

Kramer/Hale: Approve expenses and tuition associated with enrollment of the CAO into fall 2020 LG208AA.

CARRIED

HR Manual

104/2020

Hale/Lepage: Acknowledge receipt and approved of HR Employers and Employees Manual as developed in conjunction with Sagehill. CAO to meet with staff and discuss all policy and procedures and to ensure implementation by July 1st, 2020.

CARRIED

Wildlife Federation Lease

105/2020

Lepage/Kramer: Approve entering into the Lease Agreement as presented with the Bruno Wildlife Federation for the former Curling Rink.

CARRIED

REGULAR COUNCIL MEETING MINUTES

03/17/2020

ICIP Funding Application

106/2020

Lepage/Hale: Approve the application through ICIP for the funding of a South Water Loop. The Town shall fund the project through our reserve account, then replenish these reserves by \$20,000 per year in our annual budget until fully repaid. **CARRIED**

Hall Rental

107/2020

Glessman/Lepage: Approve the use of the Community Hall for the Credit Union annual meeting as this was booked before the building was closed. The meeting must fall below the specified 50 people Covid 19 limitations. Cost for this rental shall be the cost of cleaning, \$150.00 plus GST. **CARRIED**

Rink LED Lighting

108/2020

Hale/Kramer: Nixon Electric to proceed with installation of LED lighting at rink as per quote supplied. When LED lighting installation is complete, Chiller is to be shut down for the season. **CARRIED**

BYLAWS & POLICIES

1st reading Bylaw #03/2020

109/2020

Hale/Grayson: That Bylaw #03/2020, A Bylaw to Establish an Assessment Appeal Fee, be given first reading. **CARRIED**

2nd reading Bylaw #03/2020

110/2020

Kramer/Lepage: That Bylaw #03/2020, A Bylaw to Establish an Assessment Appeal Fee, be given second reading. **CARRIED**

Go to 3rd reading

1/2020

Grayson/Glessman: That #03/2020, A Bylaw to Establish an Assessment Appeal Fee be given 3 readings at this meeting. **CARRIED**

3rd reading Bylaw #03/2020

112/2020

Shaw/Hale: That Bylaw #03/2020 A Bylaw to Establish an Assessment Appeal Fee, be read a 3rd time, adopted, signed and sealed. **CARRIED**

CLOSED SESSION:

Closed Session

113/2020

Glessman/Shaw: motion that council moves into Closed Session to discuss HR Matters. **CARRIED**

Closed session commences at 8:51 pm.....Closed session ends at 9:11 pm

Resume Open Session

114/2020

Glessman/Kramer: Council return to Open Public Meeting **CARRIED**

Pandemic Protocol

115/2020

Grayson/Lepage: Pandemic Protocol, as attached to Minutes, be put in place. Library shall be paid a wage based on average hours worked for January & February 2020. Public Works and Office Staff shall receive Regular Wage for time missed due to isolations or quarantine. Plan to be reviewed at the end of April. Rotating shifts shall take place for Office staff in order to carry on business. Public Works shall rotate shifts at the Foreman's discretion. The library shall remain closed to the public and the Town Office shall be closed to the Public until further notice. **CARRIED**

Closure of Municipal Buildings

116/2020

Glessman/Lepage: The following Municipal Buildings shall be closed to the Public until further notice: Arena, Community Hall, Bowling Alley, and Library.

CARRIED

ADJOURNMENT OF MEETING:

117/2020

Glessman/Lepage: This regular meeting is adjourned at 9:16 pm,
Next regular meeting will be on Tuesday April 21st, 2020 at 7:00pm in Council Chambers.

CARRIED



MAYOR - Dale Glessman

CAO - Colette Radcliffe