

## THE REGULAR MINUTES OF THE COUNCIL OF THE TOWN OF BRUNO Held at the Town Office February 15<sup>th</sup>, 2022 at 7:00 pm

**PRESENT IN CHAMBER:** Mayor Dale Glessman, Councilors Deb Kramer, Kayla Shaw, Michael Sorokoski and COA Colette Radcliffe

**PRESENT ELECTRONICALLY:** Councilor Kurtis Ellis.

**ABSENT:** Councilors Daryl Lepage & Karen Tegenkamp

**CALLED TO ORDER:**

**025/2022** Glessman/Sorokoski: call meeting to order at 7:02 PM. **CARRIED**

**PECUNIARY INTEREST:** Mayor Dale Glessman – Bruno Lumber payment

**ADOPTION OF THE MINUTES:**

**026/2022** Kramer/Shaw: Adopt January 12<sup>th</sup> Council meeting minutes as presented. **CARRIED**

**FINANCIAL INFORMATION:**

Bank Reconciliations

**027/2022** Sorokoski/Kramer: Bank reconciliations for January 2022 approved as presented. **CARRIED**

**ACCOUNTS FOR APPROVAL:**

*Mayor Dale Glessman leaves meeting at 7:06 pm.*

Bruno Lumber

**028/2022** Shaw/Sorokoski: Approve payment to Bruno Lumber for \$353.85 for Town expenses. **CARRIED**

*Mayor Dale Glessman returns to meeting at 7:07 pm*

January meeting

Payables

**029/2022** Ellis/Kramer: Acknowledge Cheques 19993-20021 for \$104,898.30 used for payment of January meeting payables. **CARRIED**

Payments made since

January Meeting

**030/2022** Glessman/Sorokoski: Acknowledge Cheques issued after January meeting, for approved expenses and payroll. Cheques 20022-20062, totaling \$72,837.23. **CARRIED**

February Meeting

Payables

**031/2022** Kramer/Shaw: Approve for payment, expenses as presented and acknowledge payroll as Issued, totaling \$46,106.16. **CARRIED**

Acknowledge Expenses

And payment to Mastercard

**032/2022** Kramer/Glessman: Acknowledge \$331.54 paid to Mastercard for January expenses. **CARRIED**

# COUNCIL MEETING MINUTES

02/15/2022

Artificial Ice  
Donation Transfer

**033/2022**

Shaw/Sorokoski: Approve transfer of pledges received to the Artificial Ice account from the Town of Bruno General Account totaling \$750.00.

**CARRIED**

Artificial Ice  
Expenses Transfer

**034/2022**

Kramer/Shaw: Approve transfer from the Artificial Ice account to the Town of Bruno General account for \$6,884.80 for supplies and expenses.

**CARRIED**

## **REPORTS**

File Reports

**035/2022**

Kramer/Shaw: File reports with the minutes.

**CARRIED**

## **COMMUNICATIONS:**

File Communications

**036/2022**

Shaw/Glessman: File communications with the minutes.

**CARRIED**

## **OLD BUSINESS:**

R.M. of Bayne

Fire Hall Correspondence

**037/2022**

Kramer/Glessman: Acknowledge the letter received from the RM regarding the Fire Hall Insurance Claim, supplies and planning. Town of Bruno's draft letter of reply with updated claim information, addressing concerns of supplies and information on budget and long term planning approved.

**CARRIED**

*Councilor Kurtis Ellis leaves meeting at 7:52 PM.*

Safe Communities  
Humboldt Proposal

**038/2022**

Kramer/Sorokoski: Approve participation in a positive ticketing campaign for the Town of Bruno as outlined by Safe Communities Humboldt & District. Donation account funds to be used to acquire additional prize packages to be picked up at the Town office for individuals receiving a "ticket"

**CARRIED**

## **NEW BUSINESS**

Public Works Level 2

Achievement

**039/2022**

Shaw/Glessman: Acknowledge achievement of Clinton Doetzel in receiving his Water & Wastewater Operators certification and achieving the position of Public Works level 2. A \$1.00 per hour retro raise will be in effect as of January 21<sup>st</sup>, 2022.

**CARRIED**

STARS donation

**040/2022**

Shaw/Sorokoski: Approve donation to STARS of \$300.00 for 2022.

**CARRIED**

# COUNCIL MEETING MINUTES

02/15/2022

## Dog Complaints

**041/2022**

Shaw/Sorokoski: Approve complaints received to be forwarded and dealt with by B&B Bylaw Enforcement.

**CARRIED**

## Water Adjustment Request

**042/2022**

Kramer/Glessman: Approve reimbursement of expenses for \$202.19 and adjustment of January billing totaling \$138.73

**CARRIED**

## Tax Enforcement

**043/2022**

Shaw/Sorokoski: Acknowledge that Taxservice be authorized under s22(1) of The Tax Enforcement Act on or after Feb 19, 2022 to commence proceedings to request title with respect to the following described lands:

Roll	119000	LOT 17-BLK/PAR 5-PLAN G281 EXT 0	Title No.	129437736
		LOT 18-BLK/PAR 5-PLAN G281 EXT 0		129439716
Roll	331000	LOT 3-BLK/PAR 4-PLAN BF851 EXT 0	Title No.	145676784
Roll	376000	LOT 8-BLK/PAR 18-PLAN AZ3306 EXT 0	Title No.	151035117
Roll	468100	LOT 8-BLK/PAR 22-PLAN 101802563 EXT 1	Title No.	147186007

**CARRIED**

## Bowling Alley Rate Review

**044/2022**

Kramer/Sorokoski: After review of bowling alley costs, Approve an immediate rate increase to \$50/hour for rentals and parties.

**CARRIED**

## Library Student Budget

**045/2022**

Shaw/Kramer: Approve for budgeting 3 hours per week for a student in 2022. July and August budget for 2 students at 3 hours each per week.

**CARRIED**

## Pinter QAQC Proposal

**046/2022**

Glessman/Sorokoski: Accept proposal from Pinter for Construction Management, QAQC and Post Construction Services on the ICIP project at a cost of \$25,420.00.

**CARRIED**

## **CLOSED SESSION:**

### Closed Session

**047/2022**

Glessman/Sorokoski: motion that council moves into Closed Session to discuss an HR Matter.

**CARRIED**

*Closed session commences at 8:29 PM*

*All attendees remain the same*

*Closed session ends at 8:54 PM*

## Resume Open Session

**048/2022**

Glessman/Shaw: motion that council return to Open Public Meeting

**CARRIED**

# COUNCIL MEETING MINUTES

02/15/2022

Office Restructure

**049/2022**

Sorokoski/Shaw: Approve the restructuring of the Town of Bruno Office. Upon review of operations, it was resolved that the position of Office Assistant/Clerk will be changed to a part-time position effective April 1<sup>st</sup>, 2022.

**CARRIED**

**ADJOURNMENT OF MEETING:**

**050/2022**

Glessman/Shaw: This regular meeting is adjourned at 8:59PM.  
Next meeting will be on Tuesday March 15<sup>th</sup>, 2022 at 7:00PM.

**CARRIED**



MAYOR - Dale Glessman



CAO – Colette Radcliffe