

THE REGULAR MINUTES OF THE COUNCIL OF THE TOWN OF BRUNO Held at the Town Office November 21st, 2023, at 7:00 pm

PRESENT IN CHAMBER Mayor Dale Glessman, Councilors Deb Kramer, Michael Sorokoski, Li Zhang, Paul Harder, Kurtis Ellis and COA Colette Radcliffe.
ABSENT Councilor Kayla Shaw
ELECTRONIC ATTENDANCE none

CALLED TO ORDER:
302/2023 Glessman/Sorokoski: call meeting to order at 6:58 PM. **CARRIED**

PECUNIARY INTEREST: Mayor Dale Glessman – Bruno Lumber payment. Councilor Kurt Ellis Bruno Electric payment.

ADOPTION OF THE MINUTES:
303/2023 Sorokoski/Harder: Adopt October 17th 2023 Council meeting minutes as presented. **CARRIED**

FINANCIAL INFORMATION
Bank Reconciliations & Financials
304/2023 Sorokoski/Kramer: Bank reconciliations and financial statement for Oct 2023, approved as presented. **CARRIED**

ACCOUNTS FOR APPROVAL
Mayor Dale Glessman leaves meeting at 7:07 PM
Bruno Lumber
305/2023 Harder/Zhang: Approve payment to Bruno Lumber for \$2,563.81. **CARRIED**
Mayor Dale Glessman returns to meeting at 7:08 PM

Councilor Kurtis Ellis leaves meeting at 7:08 PM
Bruno Electric
306/2023 Kramer/Zhang: Approve payment to Bruno Electric for \$6,755.89. **CARRIED**
Councilor Kurtis Ellis returns to meeting at 7:09 PM

Oct meeting Payables
307/2023 Ellis/Sorokoski: Acknowledge Cheques 21565 - 21580 for \$37,682.02 used for payment of October meeting payables. **CARRIED**

Payments made since
Oct Meeting
308/2023 Ellis/Kramer: Acknowledge Cheques 21581 - 21632 issued after October meeting, for approved expenses and payroll, totaling \$160,867.18. **CARRIED**

Nov. Meeting Payables
309/2023 Sorokoski/Harder: Approve for payment, expenses as presented totaling \$35,681.62. **CARRIED**

Acknowledge EFT Payment
For School Tax
310/2023 Glessman/Kramer: Acknowledge payments made for October school tax via EFT payment, totaling \$4,586.99 **CARRIED**



COUNCIL MEETING MINUTES

11/21/2023

Acknowledge Expenses

And payment to Mastercard

311/2023

Harder/Ellis: Acknowledge payments made to Mastercard for October expenses, \$1,804.70.

CARRIED

Acknowledge 1st Payment to

Zak's Building Group

312/2023

Sorokoski/Ellis: Acknowledge payment made to Zak's Building Group, \$66,600.00.

CARRIED

Transfer from Fire Dept

Donation Account

313/2023

Kramer/Zhang: Approve transfer of funds from the Fire Dept Donation Account to the Town of Bruno General Account for decals and license plate covers purchased by the fire department for their members \$1,223.00

CARRIED

Transfer from Artificial Ice

Donation Account

314/2023

Sorokoski/Harder: Approve transfer of funds from the Artificial Ice Donation account to the Town of Bruno general account for Graphic Ad invoice for signage costs, \$272.96.

CARRIED

Transfer to Fire Hall Project

Account

315/2023

Ellis/Sorokoski: Approve transfer of funds from the Town of Bruno General Account to the Fire Hall Project Account for cancelled event insurance, not needed. \$512.45.

CARRIED

Transfer to Fire Hall Project

Account

316/2023

Sorokoski/Glessman: Approve transfer of funds from the Town of Bruno General Account to the Fire Hall Project Account for Community Christmas Party ticket sales \$4,400.00.

CARRIED

Transfer to Fire Hall Project

Account

317/2023

Ellis/Sorokoski: Approve transfer of funds from the Town of Bruno General Account to the Fire Hall Project Account for donation received for Community Christmas Party Prizes, \$100.00.

CARRIED

Transfer from Fire Hall

Project Account

318/2023

Ellis/Harder: Approve transfer of funds from the Fire Hall Project Account to the Town of Bruno General Account for purchase of ½ price item for Community Christmas Party Prizes, \$84.80.

CARRIED

Transfer from Fire Hall

Project Account

319/2023

Sorokoski/Kramer: Approve transfer of funds from the Fire Hall Project Account to the Town of Bruno General Account for expenses paid to Danny Picouye for supplies for the Community Christmas Party, \$328.19.

CARRIED



COUNCIL MEETING MINUTES

11/21/2023

Transfer from Fire Hall
Project Account
320/2023

Ellis/Harder: Approve transfer of funds from the Fire Hall Project Account to the Town of Bruno General Account for 1st payment made to Zak's Building Group, \$63,600.00.

CARRIED

Rink Committee
Online Bank Access
321/2023

Sorokoski/Kramer: Approve set-up of online banking access for the Rink committee to allow for acceptance of e-transfer payments. No other online transactions will be allowed.

CARRIED

Fire Hall Project
Transfers
322/2023

Sorokoski/Harder: Approve that future amounts paid to Zak's Building Group for Fire Hall Project Invoices be transferred as received, from the Fire Hall Project Account to the Town of Bruno General Account to ensure the Town of Bruno General Account does not become depleted.

CARRIED

Fire Hall Project
Construction Insurance
323/2023

Ellis/Kramer: Approve the acquisition of construction insurance for the Fire Hall Project as quoted by AON/SUMAssure

CARRIED

Emergency Purchase
324/2023

Ellis/Zhang: Acknowledge the emergency purchase authorized by Mayor Dale Glessman for the purchase/install of a water heater for the Zamboni Room which burst on November 10th, Friday evening, tournament weekend. Estimated cost is \$10,500.00 plus install.

CARRIED

REPORTS
Public Hearing
325/2023

Kramer/Zhang: Approve cost for Tanner Traves from Crosby Hanna to attend the Zoning / OCP public hearing meeting on December 4th, 7:00 PM.

CARRIED

File Reports
326/2023

Ellis/Sorokoski: File reports with the minutes.

CARRIED

COMMUNICATIONS
File Communications
327/2023

Sorokoski/Harder: File communications with the minutes.

CARRIED

Councilor Micheal Sorokoski leaves meeting at 8:08 PM

OLD BUSINESS:
Hall Stove
328/2023

Kramer/Glessman: Approve for the Town of Bruno Public Works to take the stove that was removed from the Hall Kitchen to McDougal Auction Centre in Saskatoon to be sold at their next restaurant supply auction.

CARRIED

NEW BUSINESS

General Skate

329/2023

Kramer/Ellis: Approve sponsorship of general skate program for the 2023/24 season at a cost of \$400.00.

CARRIED

Board of Appeals

330/2023

Kramer/Glessman: Approve the appointment of Western Municipal Consulting Ltd. to manage the Board of Revision process for the term January 1st, 2024 to December 31st, 2024. remuneration as set out in Western Municipal Consulting Ltd. fee schedule, with the following to serve as Members of the Board of Revision: Dave Gurnsey, Dave Thompson, Donna Rae Zadvorny, Gordon Parkinson, Jeff Hutton, Kevin Kleckner, Mike Waschuk, Murray Dean, Stew Demmans, Tim Lafreniere, Wayne Adams, Ken Friesen, Femi Ogunrinde, Fife Ogunde, Maureen Jickling, Jamie Tiessen, Corey Zaharuk, John Krill, Christopher Blueman, Alan Sawatsky, Mike Meleca, Hany Amin, Kimberly Speers, Nick Coroluick, and Rick Leigh. The Chair shall be responsible for naming no fewer than three (3) members for the hearing of any matter. Where the Chair does not include themselves among the appointees, the members appointed for a hearing shall determine the chair of that hearing from among their numbers. The Town of Bruno further appoints Kristen Tokaryk with Western Municipal Consulting Ltd. as Secretary to the Board of Revision for the term of January 1, 2024, through to December 31, 2024; remuneration as set out in Western Municipal Consulting Ltd. fee schedule. If Kristen Tokaryk is unable to perform secretarial functions for reasons which may include scheduling difficulties the secretary may appoint a delegate to perform administrative functions and may appoint a recording secretary for the purposes of any hearing.

CARRIED

B&B Enforcement

331/2023

Kramer/Harder: Approve rates for Bylaw Enforcement to be provided by B&B Enforcement Services for 2024. New Contract to be drafted and signed for the 2024 term.

CARRIED

Revenue Sharing Declaration

332/2023

Harder/Zhang: The Council of the Town of Bruno confirms the municipality now meets the following eligibility requirements to receive the Municipal Revenue Sharing

- Submission of the 2022 Audited Financial Statement to the Ministry of Government Relations;
- Submission of the 2022 Public Report on Municipal Waterworks to the Ministry of Government Relations;
- In Good Standing with respect to the reporting and remittance of Education Property Taxes;
- Adoption of a Council Procedures Bylaw;
- Adoption of an Employee Code of Conduct;
- All members of council have filed their Public Disclosure Statements, as required; and

That we authorize the administrator to send a letter to the Ministry of Government Relations acknowledging the municipality now meets all eligibility requirements to receive their Municipal Revenue Sharing Grant.

CARRIED

COUNCIL MEETING MINUTES

11/21/2023

Staff Christmas Bonus

333/2023

Councilors PH, KE, and DK abstain from vote.
Glessman/Zhang: Approve for the Town of Bruno staff bonuses to be the same as 2023, \$125 for Full Time employees, \$75 for part time employees and contracted janitor. Supervisors (Foreman, CAO, and Head Librarian) to receive an additional \$25.00 each.

CARRIED

Safe Communities Humboldt membership

334/2023

Ellis/Harder: Approve 2024 membership into Safe Communities Humboldt for \$100.

CARRIED

2023 Financial Auditor

335/2023

Ellis/Harder: Appoint Jensen Stromberg as the financial Auditors for 2023.

CARRIED

Councilor Micheal Sorokoski returns to meeting at 8:13 PM

Tree Chipping/Pick-Up

336/2023

Sorokoski/Ellis: Due to Dutch Elm disease strict regulations, The Town of Bruno public works effective immediately, will no longer chip trees, move, discard or pick-up any tree branches. All residents will be responsible for their own removal and clean-up of all tree branches from their property and are encouraged to educate themselves on regulations and signs of dutch elm disease.

CARRIED

Hall Rental Rate

337/2023

Sorokoski/Ellis: Approve special hall rental rate for the Graduating Class of 2024. \$275.00 to cover cleaning fee.

CARRIED

Emergency Services Signage

338/2023

Ellis/Sorokoski: Approve naming the new Fire Hall building "Town of Bruno & RM of Bayne #371 Emergency Services". Alternately Council would consider "Emergency Services" only as a secondary choice. A meeting to discuss specifics to be held before Project completion. The Town of Bruno council does not authorize new decaling on the Fire Department or 1st Responders vehicles at this time.

CARRIED

LED Bulbs

339/2023

Mayor DG abstained from vote.
Sorokoski/Harder: Approve donation of LED bulbs from Town of Bruno surplus stock to Christmas on Main program.

CARRIED

Community Christmas Party Midnight Lunch

340/2023

Glessman/Sorokoski: Approve purchase of midnight lunch items for the Community Christmas Party to ensure compliance with SLGA regulations. Cost to be approx. \$500. CAO to contact RM to see if they will split the cost, otherwise Town will supply the meal. **CARRIED**

Recess is called at 9:07 PM
Meeting resumes at 9:09 PM

COUNCIL MEETING MINUTES

11/21/2023

CLOSED SESSION

341/2023

Glessman/Sorokoski: motion that council moves into Closed Session to discuss HR Matters.

CARRIED

Closed session commences at 9:10 PM

Councilor Paul Harder leaves the meeting while Council discusses Alanna's position and review 9:10 PM

All other attendees remain the same

Council Paul Harder returns to meeting at 9:14 PM to discuss further HR matters

Closed session ends at 9:23PM PM

Resume Open Session

342/2023

Sorokoski/Kramer: motion that council return to Open Public Meeting.

CARRIED

ADJOURNMENT OF MEETING:

343/2023

Glessman/Ellis: This regular meeting is adjourned at 9:25 pm.

Next regular meeting will be on Tuesday December 19th at 7:00 PM.

CARRIED



CAO – Colette Radcliffe



MAYOR - Dale Glessman

