

THE REGULAR MINUTES OF THE COUNCIL OF THE TOWN OF BRUNO Held at the Town Office December 19th, 2023, at 7:00 pm

PRESENT IN CHAMBER

Mayor Dale Glessman, Councilors Michael Sorokoski, Li Zhang, Kayla Shaw, and COA Colette Radcliffe.

ABSENT

none

ELECTRONIC ATTENDANCE

Councilors Kurt Ellis, Deb Kramer and Paul Harder

CALLED TO ORDER:

344/2023

Glessman/Sorokoski: call meeting to order at 7:01 PM.

CARRIED

PECUNIARY INTEREST:

Mayor Dale Glessman – Bruno Lumber payment.

ADOPTION OF THE MINUTES:

345/2023

Sorokoski/Zhang: Adopt November 21st, 2023 Council meeting minutes as presented.

CARRIED

FINANCIAL INFORMATION

Bank Reconciliations & Financials

346/2023

Shaw/Ellis: Bank reconciliations and financial statement for November 2023, approved as presented.

CARRIED

CCOUNTS FOR APPROVAL

Mayor Dale Glessman leaves meeting at 7:10 PM

Bruno Lumber

347/2023

Ellis/Zhang: Approve payment to Bruno Lumber for \$1,185.85

CARRIED

Mayor Dale Glessman returns to meeting at 7:12 PM

Nov meeting Payables

348/2023

Shaw/Glessman: Acknowledge Cheques 21633 - 21652 for \$35,681.62 used for payment of November meeting payables.

CARRIED

Payments made since

Nov Meeting

349/2023

Shaw/Sorokoski: Acknowledge Cheques 21653 - 21729 issued after November meeting, for approved expenses and payroll, totaling \$359,909.74

CARRIED

Dec Meeting Payables

350/2023

Sorokoski/Zhang: Approve for payment, expenses as presented totaling \$17,983.38.

CARRIED

Acknowledge EFT Payment

For School Tax

351/2023

Shaw/Kramer: Acknowledge payments made for November school tax \$20,293.35 plus late filing penalty \$511.06 via EFT payment, totaling \$20,804.41

CARRIED



COUNCIL MEETING MINUTES

12/19/2023

Acknowledge Expenses
And payment to Mastercard
352/2023

Ellis/Kramer: Acknowledge payments made to Mastercard for November expenses, \$525.08.

CARRIED

Acknowledge 2nd Payment to
Zak's Building Group
353/2023

Sorokoski/Ellis: Acknowledge payment made to Zak's Building Group, \$224,139.25.

CARRIED

Transfer from Fire Dept
Donation Account
354/2023

Sorokoski/Glessman: Acknowledge transfer of funds from the Fire Dept Donation Account to the Town of Bruno General Account for payment made to Zak's Building Group less GST in the amount of \$214,042.89.

CARRIED

Transfer from Parks &
Recreations Reserve
355/2023

Kramer/Shaw: Approve transfer of funds from the Park & recreation Reserve Account to the Town of Bruno general account for cost of fencing for Fr. Joe park less GST in the amount of \$12,905.76.

CARRIED

Transfer from Artificial Ice
Donation Account
356/2023

Glessman/Sorokoski: Approve transfer of funds from the Artificial Ice Donation Account to the Town of Bruno General Account for payment of Rink Boards invoice less GST \$452.62.

CARRIED

Transfer to Artificial Ice
Donation Account
357/2023

Shaw/Zhangji: Approve transfer of funds from the Town of Bruno General Account to the Artificial Ice Donation Account for pledges received \$2,300.00.

CARRIED

Transfer to Fire Hall Project
Account
358/2023

Sorokoski/Ellis: Approve transfer of funds from the Town of Bruno General Account to the Fire Hall Project Account for 50/50 sales, silent auction proceeds and bar sales from the Community Christmas Party totaling \$5,889.50.

CARRIED

Transfer to Fire Hall Project
Account
359/2023

Glessman/Shaw: Approve transfer of funds from the Town of Bruno General Account to the Fire Hall Project Account for tickets sales from Community Christmas Party \$400.00.

CARRIED

Transfer to Fire Hall
Project Account
360/2023

Sorokoski/Kramer: Approve transfer of funds from the Town of Bruno General Account to the Fire Hall Project Account for donation received, \$1,000.00.

CARRIED

Delora Kramer

COUNCIL MEETING MINUTES

12/19/2023

Transfer to Fire Hall
Project Account
361/2023

Shaw/Glessman: Approve transfer of funds from the Town of Bruno General Account to the Fire Hall Project Account for SARCAN recycle from the Community Christmas Party \$57.80.

CARRIED

Transfer to Fire Hall
Project Account
362/2023

Shaw/Sorokoski: Approve transfer of funds from the Town of Bruno General Account to the Fire Hall Project Account the Town's share of the midnight lunch \$343.96

CARRIED

Transfer from Fire Hall
Project Account
363/2023

Shaw/Kramer: Approve transfer of funds from the Fire Hall Project Account to the Town of Bruno General Account for expenses paid to Fine Foods for supplies for the Community Christmas Party, less GST, \$293.00

CARRIED

Transfer from Fire Hall
Project Account
364/2023

Kramer/Ellis: Approve transfer of funds from the Fire Hall Project Account to the Town of Bruno General Account for expenses paid to Something Borrowed for decore for the Community Christmas Party, less GST, \$655.71.

CARRIED

Transfer from Fire Hall
Project Account
365/2023

Ellis/Glessman: Approve transfer of funds from the Fire Hall Project Account to the Town of Bruno General Account for expenses paid to the RM of Bayne #371 for alcohol and caterer paid by the RM for the Community Christmas Party, less GST, \$9,660.03.

CARRIED

Transfer from Fire Hall
Project Account
366/2023

Ellis/Shaw: Approve transfer of funds from the Fire Hall Project Account to the Town of Bruno General Account for Invoices paid to AON for Construction Insurance. \$7,298.10.

CARRIED

RM Recreation Donation
367/2023

Ellis/Sorokoski: Allocate the 2023 recreation donation received from the RM of Bayne to the following departments/reserve accounts: Rink \$2000, Golf Club \$2000, Sportsgrounds \$2000, Parks & Recreation \$1000, Library \$1000, Bowling Alley \$1000, Hall \$1000.

CARRIED

Reserve Transfer
368/2023

Sorokoski/Ellis: Approve transfer of funds back to the Water & Sewer Reserve account to replace initial funding of Fire Hall Project. \$100,000.00 from Infrastructure Reserve, \$75,000.00 from Fire Department Reserve, and \$25,000.00 from Town of Bruno General Account. Total transfer \$200,000.00.

CARRIED

File Reports
369/2023

Shaw/Kramer: File reports with the minutes.

CARRIED

Deborah Kramer

COUNCIL MEETING MINUTES

12/19/2023

COMMUNICATIONS

File Communications
370/2023

Sorokoski/Shaw: File communications with the minutes.

CARRIED

OLD BUSINESS

Credit Union Account
371/2023

Shaw/Sorokoski: Approve for the Town of Bruno to switch their existing general account with the Bruno Credit Union to a Small Business Account with the Bruno Credit Union.

CARRIED

Tax Incentive
372/2023

Shaw/Ellis: Approve Tax Incentive for Bruno Childcare Centre. Tax abatement shall be applied to the Municipal portion of the levy only. No adjustment to school tax levy. Abatement offered 100% of Municipal portion for 2024, 75% of Municipal portion for 2025, 50% of Municipal portion for 2026, 25% of Municipal portion for 2027. No abatement in 2028.

CARRIED

Bowling Alley Tender
373/2023

Ellis/Sorokoski: Accept bowling alley tender from Delores Gebauer for Contracted Bowling Alley Manager January 1st – June 30th, 2024..

CARRIED

Suncorp Valuations 2024
374/2023

Ellis/Kramer: Accept property and equipment valuations as prepared by SunCorp Valuations as the basis for AON insurance policy renewal for 2024.

CARRIED

NEW BUSINESS

Heritage Saskatchewan
Membership
375/2023

Ellis/Sorokoski: Approve membership of \$50.00 plus tax with Heritage Saskatchewan for 2024.

CARRIED

Request for
Wedding in Park
376/2023

Councilors KS and MS abstain from vote

Kramer/Glessman: Approve request for wedding to be held at Participark in August of 2024. No alcohol shall be allowed and either liability insurance or a waiver will be required by the wedding party.

CARRIED

Fire Hall Project
Tenders
377/2023

Shaw/Zhang: Acknowledge successful tenders for the Fire Hall Project as agreed upon in conjunction with the RM of Bayne on December 12th. Successful electrical contractor Bruno Electric, successful plumbing contractor Kramer Plumbing.

CARRIED

Delora Kramer

COUNCIL MEETING MINUTES

12/19/2023

Safe Communities Humboldt

Membership

378/2023

Sorokoski/Kramer: Request cancellation of membership with Safe Communities Humboldt in light of their retraction of minimum membership fee as per package provided , \$100 being raised to \$500

CARRIED

BYLAWS/POLICIES

Zoning Bylaw

379/2023

Sorokoski/Kramer: That Zoning Bylaw 12/2023, be given second reading.

CARRIED

Zoning Bylaw

380/2023

Glessman/Shaw: That Zoning Bylaw 12/2023, be given three readings at this meeting.

CARRIED

Zoning Bylaw

381/2023

Kramer/Sorokoski: That Zoning Bylaw 12/2023, be read a third time, adopted, signed, and sealed.

CARRIED

OCP Bylaw

382/2023

Ellis/Shaw: That OCP (Official Community Plan) Bylaw 13/2023, be given second reading.

CARRIED

OCP Bylaw

383/2023

Sorokoski/Ellis: That OCP (Official Community Plan) Bylaw 13/2023, be given three readings at this meeting.

CARRIED

OCP Bylaw

384/2023

Kramer/Glessman: That OCP (Official Community Plan) Bylaw 13/2023, be read a third time, adopted, signed, and sealed.

CARRIED

CLOSED SESSION

385/2023

Glessman/Sorokoski: motion that council moves into Closed Session to discuss HR Matters.

CARRIED

Closed session commences at 8:08 PM

Councilor Paul Harder leaves the meeting while Council discusses Alanna's position 8:09 PM

All other attendees remain the same

Council Paul Harder returns to meeting at 8:12 PM to discuss further HR matter.s

Councilor Deb Kramer leaves the meeting at 8:20 PM while Council discusses Chris Kramer's position.

All other attendees remain the same.

Councilor Deb Kramer returns to meeting at 8:28 PM to discuss further HR matters.

Closed session ends at 8:39 PM

Resume Open Session

386/2023

Glessman/Sorokoski: motion that council return to Open Public Meeting.

CARRIED



2024 Wage Increases

387/2023

Sorokoski/Shaw: motion that pay increases effective January 1st, 2024, which include a 4.5% cost of living increase be as follows:

Employee #3 - \$40.00/hour
Employee #7 - \$20.50/hour
Employee #8 - \$15.50/hour
Employee #69 - \$32.00/hour
Employee #79 - \$33.65/hour
Employee #87 - \$15.50/hour
Employee #88 - \$14.00/hour
Employee #92 - \$26.50/hour
Employee #97 - \$14.00/hour
On call office staff - \$21.00/hour
Seasonal Public Works Staff - \$21.00/hour
Summer students - \$18.00/hour
Employee # 44 - \$86,000.00/annual

CARRIED

ADJOURNMENT OF MEETING:

388/2023

Glessman/Shaw: This regular meeting is adjourned at 8:40 pm.
Next regular meeting will be on Tuesday January 16th, 2024, at 7:00 PM.

CARRIED



CAO – Colette Radcliffe



MAYOR - Dale Glessman