

THE REGULAR MINUTES OF THE COUNCIL OF THE TOWN OF BRUNO
Held at the Town Office January 17th, 2023, at 7:00 pm

PRESENT IN CHAMBER Mayor Dale Glessman, Councilors Deb Kramer and Michael Sorokoski, COA Colette Radcliffe

PRESENT ELECTRONICALLY Councilor Kayla Shaw

ABSENT Councilors Kurt Ellis

CALLED TO ORDER:

001/2023 Glessman/Sorokoski: call meeting to order at 6:55 PM. **CARRIED**

PECUNIARY INTEREST: Mayor Dale Glessman – Bruno Lumber payment

PUBLIC FORUM Member of Public in attendance introduced themselves and expressed interest in observing the proceedings of the meeting.

DELEGATE Bylaw Enforcement Officer, Chris Letendre. Council and Chris discuss the procedures for Bylaw Enforcement, Notice of Violation and Orders to Remedy. Chris left Chamber at 7:23 PM.

RESIGNATION:

002/2023 Glessman/Kramer: Acknowledge resignation of Councilor Daryl Lepage effective January 4th, 2023. **CARRIED**

BI-ELECTION:

003/2023 Sorokoski/Kramer: Set Bi-election date to be May 17th, 2023. **CARRIED**

ADOPTION OF THE MINUTES:

004/2023 Kramer/Sorokoski: Adopt December 20th Council meeting minutes as presented. **CARRIED**

FINANCIAL INFORMATION

Bank Reconciliations & Financial Statement

005/2023 Sorokoski/Shaw: Bank reconciliations and financial statement for December 2022, approved as presented. **CARRIED**

ACCOUNTS FOR APPROVAL

Mayor Dale Glessman leaves meeting at 7:28 PM

Bruno Lumber

006/2023 Shaw/Sorokoski: Acknowledge payment to Bruno Lumber for \$491.09 for Town expense, paid in year end batch. **CARRIED**

Mayor Dale Glessman returns to meeting at 7:31 PM



COUNCIL MEETING MINUTES

01/17/2023

December meeting
Payables

007/2023

Kramer/Glessman: Acknowledge Cheques 20849-20861 for \$23,392.28 used for payment of December meeting payables.

CARRIED

Payments made since
December Meeting

008/2023

Sorokoski/Kramer: Acknowledge Cheques issued after December meeting, for approved expenses and payroll and all received invoices dated for year end. Cheques 20862 - 20957, totaling \$198,877.22

CARRIED

January Meeting Payables

009/2023

Glessman/Shaw: Approve for payment, expenses as presented totaling \$20,986.64

CARRIED

Acknowledge EFT Payment
For School Tax

010/2023

Sorokoski/Kramer: Acknowledge payments made for December school tax via EFT payment totaling \$63,497.53

CARRIED

Acknowledge Expenses
And payment to Mastercard

011/2023

Kramer/Glessman: Acknowledge payments made to Mastercard for December expenses, totaling \$821.17.

CARRIED

Artificial Ice
Donation Transfer

012/2023

Shaw/Kramer: Approve transfer of pledges received to the Artificial Ice account from the Town of Bruno General Account totaling \$7,000.00.

CARRIED

Artificial Ice
Expenses Transfer

013/2023

Sorokoski/Glessman: Approve transfer from the Artificial Ice account to the Town of Bruno General account for \$90.10 for expenses paid to Graphic Ad.

CARRIED

REPORTS

Seasonal position

014/2023

Glessman/Sorokoski: Approve creation of seasonal Public Works position to be advertised as soon as possible. Dates dependent on successful applicant but suggested to be May 1st, 2023 to September 30th, 2023 at a wage of \$18/hr depending on qualifications and applicant strengths.

CARRIED

File Reports

015/2023

Sorokoski/Kramer: File reports with the minutes.

CARRIED

COMMUNICATIONS:

File Communications

016/2023

Glessman/Kramer: File communications with the minutes.

CARRIED

COUNCIL MEETING MINUTES

01/17/2023

OLD BUSINESS:

Council Remuneration

017/2023

Sorokoski/Kramer: As due public notice was served and no objections from the Public were received, the CAO is to rewrite the Council procedures Bylaw increasing Council meeting remuneration to \$125/meeting from the current \$100/meeting rate. Special and committee meetings will stay at the current rate. Mayor gratuity to increase to \$3500/year from the current \$3000/year rate.

CARRIED

CAO Cell Allowance

018/2023

Glessman/Sorokoski: Approve CAO cell allowance to be increase to \$108/month effective January 1st, 2023.

CARRIED

NEW BUSINESS

Fitness Centre

Water Donation

019/2023

Sorokoski/Kramer: Approve donation of water usage to the Bruno Fitness Centre for the 2023 year.

CARRIED

Friendship Center

Water Donation

020/2023

Kramer/Glessman: Approve donation of cost of minimum billing each quarter for the 2023 year. Any average charges would be the responsibility of the Friendship Center.

CARRIED

Reduced

Rate Program

021/2023

Sorokoski/Kramer: Approve reduced rate benefits of 5/12 of the savings to be returned to the RP0001 employees by cheque at year end.

CARRIED

Fidelity Bond

022/2023

Kramer/Glessman: Acknowledge fidelity bond to December 31st, 2023.

CARRIED

Workshop Allowance

023/2023

Kramer/Glessman: Approve \$1500 (\$125/month) in extra training costs for 2023 to be used for webinars and training for new office staff member. This amount will be in addition to any education benefits that staff may qualify to use.

CARRIED

BYLAWS/POLICIES

Bylaw #02/2023

024/2023

Kramer/Sorokoski: That Bylaw 02/2023, A Bylaw to Establish Certain Fees and Charges, be given first reading.

CARRIED

Bylaw #02/2023

025/2022

Shaw/Glessman: That Bylaw 02/2023, A Bylaw to Establish Certain Fees and Charges, be given second reading.

CARRIED

Bylaw #02/2023

026/2023

Kramer/Sorokoski: That Bylaw 02/2023, A Bylaw to Establish Certain Fees and Charges, be given three readings at this meeting.

CARRIED

COUNCIL MEETING MINUTES

01/17/2023

Bylaw #02/2023

027/2023

Glessman/Shaw: That Bylaw 02/2023, A Bylaw to Establish Certain Fees and Charges be read a third time, adopted, signed, and sealed.

CARRIED

ADJOURNMENT OF MEETING:

028/2023

Glessman/Shaw: This regular meeting is adjourned at 8:37pm.
Next regular meeting will be on Tuesday February 21st, 2023 at 7:00pm.

CARRIED



MAYOR - Dale Glessman



CAO - Colette Radcliffe