

# COUNCIL MEETING MINUTES

12/17/2024

## THE REGULAR MINUTES OF THE COUNCIL OF THE TOWN OF BRUNO Held at the Town Office December 17<sup>th</sup>, 2024 at 7:00 pm

### PRESENT IN CHAMBER

Mayor Dale Glessman, Councilors Debbie Kramer, Michael Sorokoski, Li Zhang, Kayla Shaw and Jason Moritz. Foreman Clinton Doetzel and CAO Colette Radcliffe

### LATE ARRIVAL (ELECTRONIC):

Councilor Kurtis Ellis 7:02 PM

### CALLED TO ORDER:

**358/2024**

Glessman/Shaw: call meeting to order at 7:00 PM.

**CARRIED**

### PECUNIARY INTEREST:

Mayor Dale Glessman – Bruno Lumber Payment.  
Councilor Kurtis Ellis – Bruno Electric Payment  
Councilor Debbie Kramer – Staff reviews concerning Chris Kramer

### ADOPTION OF THE MINUTES:

**359/2024**

Sorokoski/Kramer: Adopt November 19<sup>th</sup>, 2024 Council meeting minutes as presented.

**CARRIED**

### FINANCIAL INFORMATION

#### Bank Reconciliations & Financial Statement

**360/2024**

Sorokoski/Zhang: Bank reconciliations & financial statement for November 2024, approved as presented.

**CARRIED**

### ACCOUNTS FOR APPROVAL

*Mayor Dale Glessman leaves Chamber at 7:07 PM*

#### Bruno Lumber

**361/2024**

Shaw/Zhang: Approve payment to Bruno Lumber for November charges \$747.55.

**CARRIED**

*Mayor Dale Glessman returns to Chamber at 7:08 PM*

*Councilor Kurtis Ellis leaves electronic meeting at 7:08 PM*

#### Bruno Electric

**362/2024**

Kramer/Sorokoski: Approve payment to Bruno Electric for invoices totaling \$3,820.43.

**CARRIED**

*Councilor Kurtis Ellis returns to meeting at 7:10 PM*

#### Acknowledge EFT Payment

##### For School Tax

**363/2024**

Kramer/Shaw: Acknowledge payment made for November school tax via EFT payment \$11,385.39

**CARRIED**

#### Acknowledge Bank Transfers

##### For Utility Accounts

**364/2024**

Sorokoski/Zhang: Acknowledge bank transfer payments made to Sask. Energy \$3,045.06, Sask. Power \$9,133.32 and SaskTel \$1,269.78 for November billings. Total \$13,448.16.

**CARRIED**



# COUNCIL MEETING MINUTES

12/17/2024

## Acknowledge Expenses

### And payment to Mastercard

**365/2024**

Shaw/Ellis: Acknowledge payments made to Mastercard for November expenses, \$2,283.35.

**CARRIED**

## November meeting Payables

**366/2024**

Glessman/Kramer: Acknowledge Cheque numbers 22535-22562 issued for \$39,662.67 for payment of November meeting payables. Due to postal strike some vendors changed to credit card or online payments resulting in cancellation of \$22,701.71 voiding cheques #22535,22544,22553,22555,22558,22559,22560.

**CARRIED**

## Payments made after

### November Meeting

**367/2024**

Sorokoski/Shaw: Acknowledge Cheques 22563-22595 for \$44,944.15.79 to pay approved expenses and payroll.

**CARRIED**

## December Meeting Payables

**368/2024**

Shaw/Kramer: Approve for payment, expenses as presented totaling \$12,958.89.

**CARRIED**

## Allocation of Donation

**369/2024**

Shaw/Kramer: Approve that the \$10,000.00 donation by the RM of Bayne for 2024 recreational expenses to be allocated 100% to the Zamboni Room Project.

**CARRIED**

## CAO Vacation Payout

**370/2024**

Shaw/Sorokoski: Approve payment to the CAO for unused vacation days in 2024. This amount will show as earnings over and above the contracted annual wage amount. 4 unused vacation day payout \$1,355.20

**CARRIED**

## Payments for Year End

**371/2024**

Shaw/Ellis: Approve year end payments to be made to Fire Department, 1<sup>st</sup> Responders, EI reduced Rate Program, and Council Remuneration.

**CARRIED**

## REPORTS

### Rink Volunteer Workers

**372/2024**

Shaw/Sorokoski: Deny request to have volunteers fill shifts at the Rink. Full time staff shall be utilized on a rotation basis under Clinton's direction.

**CARRIED**

## File Reports

**373/2024**

Shaw/Kramer: File reports with the minutes.

**CARRIED**

## COMMUNICATIONS

### File Communications

**374/2024**

Kramer/Shaw: File communications with the minutes.

**CARRIED**

## NEW BUSINESS

### Utility Bill Interest Write-Off

**375/2024**

Kramer/Sorokoski: Approve write-off of Utility bill \$10.09.

**CARRIED**



# COUNCIL MEETING MINUTES

12/17/2024

## Building Inspector 2025

**376/2024**

Kramer/Zhang: Appoint Chris Letendre as Building Inspector for the Town of Bruno for 2025.

**CARRIED**

## Heater donation for Rink

**377/2024**

Shaw/Ellis: Approve that the Town of Bruno only charges the Graduating Class 2025 a \$250.00 cleaning fee for the use of the hall for graduation. Liability Insurance or waiver will be required.

**CARRIED**

## Residential Complaint

### Lot Boundary

**378/2024**

Shaw/Glessman: Deny request for concession on account 96-0050 due to pipe breaking at property. This should be a private matter with their insurance company.

**CARRIED**

## **BYLAWS/POLICIES**

### Council Procedures Bylaw

**379/2024**

Kramer/Sorokoski:

Approve 1<sup>st</sup> reading of Bylaw 07/2024.

**CARRIED**

**380/2024**

Shaw/Ellis:

Approve 2<sup>nd</sup> reading of Bylaw 07/2024.

**CARRIED**

**381/2024**

Kramer/Glessman:

That Bylaw 07/2024, be given 3<sup>rd</sup> reading.

**CARRIED**

**382/2024**

Zhang/Ellis:

Approve that Bylaw 07/2024 be adopted, signed and sealed.

**CARRIED**

### Snow Removal Bylaw

**383/2024**

Kramer/Sorokoski:

Approve 1<sup>st</sup> reading of Bylaw 08/2024.

**CARRIED**

**384/2024**

Ellis/Shaw:

Approve 2<sup>nd</sup> reading of Bylaw 08/2024.

**CARRIED**

**385/2024**

Zhang/Moritz:

That Bylaw 08/2024, be given 3<sup>rd</sup> reading.

**CARRIED**

**386/2024**

Kramer/Glessman:

Approve that Bylaw 08/2024 be adopted, signed and sealed.

**CARRIED**

### Recreation Board Bylaw

**387/2024**

Sorokoski/Ellis:

Approve 1<sup>st</sup> reading of Bylaw 09/2024.

**CARRIED**

**388/2024**

Shaw/Kramer:

Approve 2<sup>nd</sup> reading of Bylaw 09/2024.

**CARRIED**

**389/2024**

Zhang/Glessman:

That Bylaw 09/2024, be given 3<sup>rd</sup> reading.

**CARRIED**

**390/2024**

Shaw/Ellis:

Approve that Bylaw 09/2024 be adopted, signed and sealed.

**CARRIED**

### Bank Account Name

**391/2024**

Shaw/Sorokoski: Approve for the Bruno Savings & Credit Union to use Bruno Recreation Board for the account name on the Bruno & District Recreation Board account.

**CARRIED**

### Employee Development

#### Fund Policy

**392/2024**

Kramer/Shaw: Approve the Employee Development Fund Policy 11/2024.

**CARRIED**

# COUNCIL MEETING MINUTES

12/17/2024

## CLOSED SESSION

**393/2024**

Sorokoski/Shaw: motion that council moves into Closed Session to discuss HR Matters and employee reviews. **CARRIED**

*Closed session commences at 9:35 PM*

*All attendees remain the same*

*Clinton and Colette leave Chamber while Council reviews their performance*

*Upon return, Councilor Kramer leaves Chamber while Chris Kramer's review is discussed.*

*Closed session ends at 10:57 PM*

## Resume Open Session

**394/2024**

Glessman/Sorokoski: motion that council return to Open Public Meeting. **CARRIED**

## 2025 Wage Increases

**395/2023**

Sorokoski/Shaw: motion that pay increases effective January 1<sup>st</sup>, 2025, which include a 1% - 2.5% cost of living increase and performance adjustments be as follows:

Employee #7 - \$22.05/hour

Employee #8 - \$16.95/hour

Employee #69 - \$33.50/hour

Employee #79 - \$36.90/hour

Employee #87 - \$16.95/hour

Employee #88 - \$15.25/hour

Employee #97 - \$15.25/hour

Employee #102 - \$30.25/hour

Employee #105 - \$25.65/hour

Employee # 44 - \$88,969.00/annual

**CARRIED**

## ADJOURNMENT OF MEETING:

**396/2024**

Glessman/Shaw: This regular meeting is adjourned at 11:04 PM.  
Next Council meeting will be January 21<sup>st</sup>, 2025.

**CARRIED**

  
\_\_\_\_\_  
CAO – Colette Radcliffe

  
\_\_\_\_\_  
MAYOR - Dale Glessman