

THE REGULAR MINUTES OF THE COUNCIL OF THE TOWN OF BRUNO  
Held at the Town Office, December 15<sup>th</sup>, 2020 at 7:00 pm

**PRESENT IN CHAMBER:** Mayor Dale Glessman, Councilors Kayla Shaw and Michael Sorokoski, CAO Colette Radcliffe.

**PRESENT ELECTRONICALLY:** Councilors Debbie Kramer, Daryl Lepage and Kurtis Ellis

**CALLED TO ORDER:**

**341/2020** Glessman/Shaw: call meeting to order at 7:00 PM. **CARRIED**

**PECUNIARY INTEREST:**

Mayor Dale Glessman – Bruno Lumber payment and Window Replacement,  
Councilor Kayla Shaw for Lot Amalgamation

**ADOPTION OF THE MINUTES:**

**342/2020** Kramer/Sorokoski: November 17<sup>th</sup>, 2020 Council meeting minutes as presented. **CARRIED**

**FINANCIAL INFORMATION:**

Bank Reconciliations

**343/2020** Lepage/Sorokoski: Bank reconciliations for November 2020 approved as presented. **CARRIED**

Financial Statement

**344/2020** Lepage/Ellis: Financial statement for November 2020 approved as presented. **CARRIED**

**ACCOUNTS FOR APPROVAL:**

*Mayor Dale Glessman leaves meeting at 7:07 pm.*

no Lumber

**345/2020** Sorokoski/Shaw: Bruno Lumber for \$1739.71 for Town expenses. **CARRIED**

*Mayor Dale Glessman returns to meeting at 7:09 pm*

Cheques Used for

Nov. Pre-Approvals

**346/2020** Kramer/Glessman: Cheques 18880 – 18911 for \$37,130.25 used for payment of November meeting payables. Cheques 18880-18887 spoiled. **CARRIED**

Payments made for

Approved expenses

**347/2020** Lepage/Kramer: Cheques 18912 - 18970, totaling \$117,291.32 used for approved expenses and payroll. Cheques # 18912 – 18917 void during printing. **CARRIED**

Dec. meeting payables

**348/2020** Lepage/Shaw: Approve payment for invoices as listed for \$36,353.62. **CARRIED**

Acknowledge expenses

And payment to Mastercard

**349/2020** Lepage/Shaw: Acknowledge \$1086.48 paid to Mastercard for November expenses. **CARRIED**

Zamboni Costs

**350/2020** Lepage/Sorokoski: Approve transfer of \$35,656.83 from Artificial Ice account to Town of Bruno General account for cost of Zamboni and associated expense to bring it into service. **CARRIED**



**CARRIED**



# REGULAR COUNCIL MEETING MINUTES

12/15/2020

Transfer to Artificial  
Ice Account

**351/2020**

Glessman/Lepage: Approve transfer of \$1500.00 to Artificial Ice account from Town of Bruno General account for pledges collected.

**CARRIED**

Recognition Wall

**352/2020**

Lepage/Ellis: Approve design and cost quote of Artificial Ice Project Recognition Wall as presented, \$5620.75 plus taxes from Graphic Ad

**CARRIED**

Rink TVs

**353/2020**

Lepage/Sorokoski: Approve the Rink Committee to buy 2 TVs, a smaller one for the donation recognition wall to fit the proposed design and a larger one for displaying the rink schedule. Costs for two TV's and wall mounts not to exceed \$3000.00

**CARRIED**

**REPORTS:**

File Written Reports

**354/2020**

Sorokoski/Lepage: File written reports with the minutes.

**CARRIED**

**COMMUNICATIONS**

File Communications

**355/2020**

Sorokoski/Lepage: File communications with the minutes.

**CARRIED**

**NEW BUSINESS:**

*Councilor Kayla Shaw leaves meeting at 7:44 pm.*

Amalgamation

**356/2020**

Lepage/Glessman: Approve request to amalgamate Lots 12 & 13, Block 10, Plan O3030

**CARRIED**

*Councilor Kayla Shaw returns to meeting at 7:47 pm*

*Mayor Dale Glessman leaves meeting at 7:47 pm.*

Window replacement

**357/2020**

Ellis/Kramer: Town to incur full cost of car window replacement as the window was broken during street cleaning.

**CARRIED**

*Mayor Dale Glessman returns to meeting at 7:52 pm*

Military Service

Recognition Book

**358/2020**

Lepage/Sorokoski: Approve sponsorship of Military Service Recognition Book in the amount of \$205.00

**CARRIED**

Insurance Valuations

**359/2020**

Sorokoski/Lepage: Accept valuations as prepared by AON for insurance purposes.

**CARRIED**

Thank-you

**360/2020**

Shaw/Kramer: Town to purchase a \$50 gift card to be given to Cory Ruten in appreciation for volunteer services provided in the 2020 year.

**CARRIED**

Volunteer Recognition

**361/2020**

Ellis/Lepage: Approve recommendation for 2020 Volunteer of the Year to go to Eddy Roettger.

**CARRIED**

Vacation Payout

**362/2020**

Kramer/Shaw: Approve payout of CAO's unused vacation days for 2020 in the amount of \$1466.52

**CARRIED**

New Hire

**363/2020**

Sorokoski/Ellis: Acknowledge the hiring of Clinton Doetzel as Labourer, starting January 4<sup>th</sup>, 2021.

**CARRIED**

Councilor Resignation

**364/2020**

Lepage/Shaw: Acknowledge resignation of Councilor Jenna Hale effective November 27<sup>th</sup>, 2020.

**CARRIED**

Christmas Gifts

**365/2020**

Sorokoski/Kramer: Part-time staff shall each receive \$50 cash and Full-time staff shall each receive \$75 cash and Contract cleaners shall each receive \$50 cash as a Christmas gift from the Mayor and Council of the Town of Bruno.

**CARRIED**

Revenue Sharing declaration

**366/2020**

Kramer/Lepage: The Council of the Town of Bruno confirms the municipality now meets the following eligibility requirements to receive the Municipal Revenue Sharing

- Submission of the 2019 Audited Financial Statement to the Ministry of Government Relations;
- Submission of the 2019 Public Report on Municipal Waterworks to the Ministry of Government Relations;
- In Good Standing with respect to the reporting and remittance of Education Property Taxes;
- Adoption of a Council Procedures Bylaw;
- Adoption of an Employee Code of Conduct;
- All members of council have filed their Public Disclosure Statements, as required; and

That we authorize the administrator to send a letter to the Ministry of Government Relations acknowledging the municipality now meets all eligibility requirements to receive their Municipal Revenue Sharing Grant.

**CARRIED**

RM Rec Donation

**367/2020**

Lepage/Ellis: Acknowledge receipt of \$10,000.00 from the RM of Bayne towards recreation in the Town of Bruno. This year's donation to be designated to an Artificial Green at the Bruno Golf and Country Club.

**CARRIED**

**CLOSED SESSION:**

Closed Session

**368/2020**

Glessman/Shaw: motion that council moves into Closed Session to discuss HR Matters. **CARRIED**

*Closed session commences at 9:04 pm*

*No change to attendance*

Resume Open Session

**369/2020**

Glessman/Shaw: motion that council return to Open Public Meeting

**CARRIED**

*Closed session ends at 9:08 pm*

**ADJOURNMENT OF MEETING:**

**370/2020**

Glessman/Shaw: This regular meeting is adjourned at 9:10pm.  
Next meeting will be on Tuesday January 19<sup>th</sup>, 2021 at 7:00pm.

**CARRIED**



MAYOR - Dale Glessman



CAO - Colette Radcliffe