

## THE REGULAR MINUTES OF THE COUNCIL OF THE TOWN OF BRUNO Held at the Town Office July 23<sup>rd</sup>, 2024 at 7:00 pm

**PRESENT IN CHAMBER** Mayor Dale Glessman, Councilors Debbie Kramer, Kayla Shaw and Li Zhang, Foreman Clinton Doetzel and CAO Colette Radcliffe  
**ELECTRONIC ATTENDANCE** Councilors Michael Sorokoski  
**LATE ARRIVAL (ELECTRONIC):** Councilor Kurtis Ellis 8:00 PM  
**ABSENT** Councilor Paul Harder

**CALLED TO ORDER:**  
**204/2024** Glessman/Shaw: call meeting to order at 7:00 PM. **CARRIED**

**PECUNIARY INTEREST:** Mayor Dale Glessman – Bruno Lumber Payment.  
Councilor Debbie Kramer – Kramer Plumbing discussion in New Business area of Agenda  
Kurt Ellis – Bruno Electric Payment.

**DELEGATION:** Registered Emery Erickson had the floor from 7:02 - 7:15 PM  
Delegate left Chamber at 7:15 PM

### **ACKNOWLEDGE OUTCOME**

**OF PUBLIC MEETING:**  
**205/2024** Kramer/Zhang: Acknowledge that Open Public meeting had no attendance from the public, Bylaw Amendment to be given 2<sup>nd</sup> & 3<sup>rd</sup> reading at this meeting. **CARRIED**

**ADOPTION OF THE MINUTES:**  
**206/2024** Kramer/Sorokoski: Adopt June 18<sup>th</sup>, 2024 Council meeting minutes as presented. **CARRIED**

### **FINANCIAL INFORMATION**

**Bank Reconciliations & Financial Statement**  
**207/2024** Zhang/Kramer: Bank reconciliations & financial statement for June 2024, approved as presented. **CARRIED**

### **ACCOUNTS FOR APPROVAL**

*Mayor Dale Glessman leaves Chamber at 7:27 PM*

#### **Bruno Lumber**

**208/2024** Shaw/Sorokoski: Approve payment to Bruno Lumber for June charges \$1,861.54. **CARRIED**  
*Mayor Dale Glessman returns to Chamber at 7:29 PM*

#### **Acknowledge EFT Payment**

#### **For School Tax**

**209/2024** Shaw/Glessman: Acknowledge payments made for June school tax \$5,514.88 via EFT payment. **CARRIED**



# COUNCIL MEETING MINUTES

07/23/2024

## Acknowledge Bank Transfers For Utility Accounts

**210/2024**

Shaw/Glessman: Acknowledge bank transfer payments made to SaskEnergy \$1,337.46 SaskPower \$3,808.25 and SaskTel \$2,701.42 for June billings. Total \$7,847.13. **CARRIED**

## Acknowledge Expenses And payment to Mastercard

**211/2024**

Zhang/Shaw: Acknowledge payments made to Mastercard for June expenses, \$3,574.83. **CARRIED**

## June meeting Payables

**212/2024**

Kramer/Sorokoski: Acknowledge Cheque numbers 22170-22194 for \$34,066.10 used for payment of June meeting payables. **CARRIED**

## Payments made since June Meeting

**213/2024**

Zhang/Kramer: Acknowledge Cheques 22168 & 22169 issued after June meeting for \$4,380.80, and cheques 22195-22268 for \$139,372.84 to pay approved expenses and payroll. **CARRIED**

## July Meeting Payables

**214/2024**

Kramer/Shaw: Approve for payment, expenses as presented totaling \$51,027.56. **CARRIED**

## Transfer from Fire Hall project Account to Town

**215/2024**

Glessman/Shaw: Approve transfer of funds from the Fire Hall Project Account to the Town of Bruno General Account for gravel invoice used for landscaping. \$1,453.00. **CARRIED**

## Asbestos Registry Regulations

**216/2024**

Kramer/Zhang: Acknowledge the Town's obligations regarding Asbestos Registry as outlined by Jenson Stromberg. **CARRIED**

## Line of Credit Renewal

**217/2024**

Glessman/Kramer: Approve line of credit renewal with the Bruno Savings and Credit Union. **CARRIED**

## Bruno Electric Invoice

**218/2024**

Shaw/Zhang: Approve payment of Bruno Electric Invoice for Office Renovations \$6,715.80. **CARRIED**

## **REPORTS**

### Office Blinds

**219/2024**

Kramer/Shaw: Approve quote for office blinds for CAO office. Budget Blinds \$1,850.37. **CARRIED**

*Council Kurtis Ellis joins electronic meeting at 8:00 PM*

### CAO Training

**220/2023**

Glessman/Zhang: Approve CAO to use training allowance for Bylaw Training course. **CARRIED**

### File Reports

**221/2024**

Kramer/Shaw: File reports with the minutes. **CARRIED**





# COUNCIL MEETING MINUTES

07/23/2024

## COMMUNICATIONS

### File Communications

**222/2024**

Kramer/Shaw: File communications with the minutes.

**CARRIED**

## NEW BUSINESS

### Chicken Permit Renewal

**223/2024**

Kramer/Glessman: Approve permit renewal for chickens for 2024 for Henry Ellis.

**CARRIED**

### RM request for cost share

**224/2024**

Kramer/Zhang: Approve cost share for mowing of 4 mile stretch of highway into Bruno, as proposed by the RM of Bayne.

**CARRIED**

*Councilor Debbie Kramer leaves Chamber at 8:27 PM*

### Offer to Purchase

**225/2024**

Shaw/Zhang: Approve offer to purchase of Town of Bruno's old sewer snake by Kramer Plumbing for \$500.00 plus free sewer snaking service to the Town properties for the duration of Chris Kramer's employment.

**CARRIED**

*Councilor Debbie Kramer returns to Chamber at 8:29 PM*

## BYLAWS/POLICIES

### 04/2024 Amend Official Community Plan Map

**226/2024**

Sorokoski/Shaw: Approve 2<sup>nd</sup> reading of Bylaw 04/2024.

**CARRIED**

**227/2024**

Kramer/Zhang: That Bylaw 04/2024, be given 3<sup>rd</sup> reading.

**CARRIED**

**228/2024**

Glessman/Ellis: Approve that Bylaw 04/2024 be adopted, signed and sealed.

**CARRIED**

### Workplace Violence Policy 07/2024

**229/2024**

Kramer/Shaw: Adopt Policy 07/2024 as presented.

**CARRIED**

### Harassment Policy 08/2024

**230/2024**

Shaw/Glessman: Adopt Policy 08/2024 as presented.

**CARRIED**

### Zero Tolerance Policy 09/2024

**231/2024**

Kramer/Zhang: Adopt Policy 09/2024 as presented.

**CARRIED**

## ADJOURNMENT OF MEETING:

**232/2024**

Glessman/Sorokoski: This regular meeting is adjourned at 9:01 PM.  
Next regular meeting will be on Tuesday August 27<sup>th</sup>, 2024.

**CARRIED**

  
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CAO – Colette Radcliffe

  
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MAYOR – Dale Glessman