

THE REGULAR MINUTES OF THE COUNCIL OF THE TOWN OF BRUNO
Held in Council Chamber, 601 Main Street, January 21st, 2020 at 7:00 pm

PRESENT: Mayor Dale Glessman, Deputy Mayor Debbie Kramer
Councilors Laurel Grayson, Jenna Hale, Daryl Lepage and Kayla Shaw
Administrator Colette Radcliffe

ABSENT: Councilor Anthony André.

CALLED TO ORDER:

001/2020 Glessman/Shaw: call meeting to order at 6:57 PM. **CARRIED**

PECUNIARY INTEREST: Mayor Dale Glessman – Bruno Lumber payment.

ADOPTION OF THE MINUTES:

002/2020 Kramer/Lepage: Adopt the December 17th, 2019 Regular Council meeting minutes as presented. **CARRIED**

003/2020 Kramer/Hale: Adopt the January 20th Public Hearing minutes as presented. **CARRIED**

FINANCIAL INFORMATION:

Bank Reconciliations

004/2020 Lepage/Hale: Approve bank reconciliations for December 2019 as presented. **CARRIED**

Financial Information

005/2020 Lepage/Shaw: Approve the Financial summary for December 2019 as presented. **CARRIED**

Mayor Dale Glessman leaves Council Chamber at 7:10 pm.

ACCOUNTS FOR APPROVAL:

Bruno Lumber

006/2020 Lepage/Shaw: Approve payment to Bruno Lumber for \$2127.87 for Archery Range Expenses and Rink expenses **CARRIED**

Mayor Dale Glessman returns to Council Chamber at 7:12 pm

Cheques Used for Dec.

Pre-Approvals

007/2020 Lepage/Grayson: Acknowledge cheques 18004 to 18024 for \$89,566.38 used for payment of December 17th, 2019 meeting payables. **CARRIED**

Payments made for

Approved expenses

008/2019 Lepage/Kramer: Acknowledge use of cheques 18025 to 18140, totaling \$283,285.59 for approved expenses and year end payables. Cheque numbers 18025-18030 void during printing. **CARRIED**

January meeting payables

009/2019 Grayson/Hale: Approve payments as listed for \$12,766.66 **CARRIED**

Acknowledge expenses
And payment to Mastercard
010/2020

Kramer/Lepage: Acknowledge expenses and payment of \$1588.22 made to Town Mastercard for December 2019. **CARRIED**

Approve transfer
011/2020

Grayson/Shaw: Approve transfer of \$10,200.00 from the Town of Bruno General Account to the Artificial Ice donation account for donations received. **CARRIED**

Approve transfer
012/2020

Hale/Shaw: Approve transfer of \$13,114.00 from the Artificial Ice donation Account to the Town of Bruno General Account for the extended warranty payment to Custom Ice, Invoice less GST. **CARRIED**

Approve transfer
013/2020

Lepage/Shaw: Approve transfer of \$3264.80 from the Artificial Ice donation Account to the Town of Bruno General Account for the purchase of plastic for boards from PRD, Invoice less GST. **CARRIED**

Approve transfer
014/2020

Glessman/Hale: Approve transfer of \$3104.27 from the Artificial Ice donation Account to the Town of Bruno General Account for the board advertising Graphic Ad, Invoice less GST. **CARRIED**

REPORTS:

File Written Reports
015/2020

Lepage/Kramer: To file written reports with the minutes. **CARRIED**

COMMUNICATIONS:

File Communications
016/2020

Hale/Lepage: To file communications with the minutes. **CARRIED**

UNFINISHED BUSINESS:

Shed Tender
017/2020

Lepage/Kramer: To accept the offer to purchase shed between Arena and Archery Range as proposed. **CARRIED**

NEW BUSINESS:

Councilor Andre resignation
018/2020

Glessman/Kramer: Accept Councilor Anthony Andre's written resignation as of January 1st, 2020. **CARRIED**

Mileage Rates 2020
019/2020

Hale/Lepage: Set mileage rate for 2020 to be .52/KM **CARRIED**

Business License
020/2020

Shaw/Kramer: Waive business license fee for Sagehill Community Futures Development Corporation as they are a not for profit regional community development organization. **CARRIED**

Donation to Fitness Centre
021/2020

Lepage/Kramer: Approve donation of water for the 2020 year for the Bruno Fitness Centre. **CARRIED**

REGULAR COUNCIL MEETING MINUTES

01/21/2020

Resident Letter
022/2020

Lepage/Kramer: Acknowledge residents letter regarding truck traffic through Town. **CARRIED**

1st Responder Account
023/2020

Kramer/Hale: Approve transfer of \$1105.72 from the Town of Bruno General account to the 1st Responders donation account. **CARRIED**

Round 4 Waterworks Assessment
024/2020

Lepage/Grayson: Approve proposal of Round 4 Waterworks assessment to be carried out by Pinter & Associates and to be noted for Budget 2020. **CARRIED**

Rink keys, locks and deadbolts
025/2020

Lepage/Shaw: Authorize the caretaker, Clinton Doetzel and Dale Glessman to assess, order and install the required locks and deadbolts as required in the Rink. Front door lock to be changed as well. Keys will be authorized to be given to caretaker, cleaner, and Town employees. All other keys will be kept at the Town Office. Users will be required to pay a \$50 refundable deposit upon return of the key. **CARRIED**

Town Lot Pricing
026/2020

Shaw/Hale: To reduce the price of the Town Commercial & Residential lots to \$35/ frontage foot in an effort to spur development in the Town. Policy 01/2015 to be re-written for February meeting. **CARRIED**

SPCA Retainer
027/2020

Lepage/Shaw: Deny proposed Humboldt SPCA retainer. **CARRIED**

Election Workshop
028/2020

Lepage/Glessman: Approve attendance of Administrator & Office Assistant at Election Workshop in Tisdale, March 30th, 2020 and associated expenses. **CARRIED**

MuniSoft Workshop
029/2020

Lepage/Hale: Approve attendance of Administrator & Office Assistant at MuniSoft Conference in Regina, September 15-17, 2020 and associated expenses. **CARRIED**

MuniSoft Community Project
030/2020

Shaw/Lepage: Approve entry into Community Project Initiative for possible upgrades to the Bruno Golf & Country Club Clubhouse and washrooms. **CARRIED**

Fidelity Bond
031/2020

Grayson/Glessman: Acknowledge Fidelity Bond to December 31st, 2020. **CARRIED**

Subdivision & Survey
032/2020

Glessman/Kramer: Approve the commencement of surveyor work with intent to subdivide in order to correct road allowance on the Town's eastern border. **CARRIED**

First Aid Training
033/2020

Shaw/Lepage: Approve First Aid Training, at a cost of \$145/person, to be carried out through Lifesaver First Aid through blended learning for any Town Employees, Fire Department or 1st Responders on a voluntary basis. **CARRIED**

BYLAWS & POLICIES

2nd reading Bylaw #22/2019

034/2020

Lepage/Grayson: That Bylaw #22/2019, A Bylaw to Amend Bylaw No. 23/87, known as the Basic Planning Statement of the Town of Bruno, be given second reading. **CARRIED**

Go to 3rd reading Bylaw #22/2019

035/2020

Grayson/Hale: That #22/2019, A Bylaw to Amend Bylaw No. 23/87, known as the Basic Planning Statement of the Town of Bruno be given 3 readings at this meeting. **CARRIED**

3rd reading Bylaw #22/2019

036/2020

Kramer/Lepage: That Bylaw #22/2019, A Bylaw to Amend Bylaw No. 23/87, known as the Basic Planning Statement of the Town of Bruno, be read a 3rd time, adopted, signed and sealed. **CARRIED**

2nd reading Bylaw #23/2019

037/2020

Shaw/Grayson: That Bylaw #23/2019, A Bylaw to Amend Bylaw No. 24/87, known as the Zoning Bylaw of the Town of Bruno, be given second reading. **CARRIED**

Go to 3rd reading Bylaw #23/2019

038/2020

Hale/Grayson: That #23/2019, A Bylaw to Amend Bylaw No. 24/87, known as the Zoning Bylaw of the Town of Bruno be given 3 readings at this meeting. **CARRIED**

3rd reading Bylaw #23/2019

039/2020

Kramer/Lepage: That Bylaw #23/2019, A Bylaw to Amend Bylaw No. 24/87, known as the Zoning Bylaw of the Town of Bruno, be read a 3rd time, adopted, signed and sealed. **CARRIED**

CLOSED SESSION:

Closed Session

040/2020

Lepage/Hale: motion that council moves into Closed Session to discuss HR Matters. **CARRIED**

Closed session commences at 9:23 pm

Closed session ends at 9:36 pm

Resume Open Session

041/2020

Hale/Lepage: motion that council return to Open Public Meeting **CARRIED**

ADJOURNMENT OF MEETING:

042/2020

Glessman/Lepage: This regular meeting is adjourned at 9:42 pm,
Next regular meeting will be on Tuesday February 18th, 2020 at 7:00pm in Council Chambers. **CARRIED**



MAYOR - Dale Glessman



ADMINISTRATOR - Colette Radcliffe